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| **Somerville College**University of Oxford
[www.some.ox.ac.uk](http://www.some.ox.ac.uk/)
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**Stipendiary Lecturership in Music**

**(Fixed-term, 1 year - 9 weighted hours teaching per week)**

Somerville College, a college of the University of Oxford, proposes to appoint a Stipendiary Lecturer in Music from 16 September 2024 for a period of one year to support current teaching needs. The postholder(s) will provide a total of 9 weighted\* hours of undergraduate teaching per week during each of the three eight-week terms.

This post can be offered on a job share arrangement for more than one Lecturer who would share the responsibility, pay and benefits of the post in proportion to the hours that each works.

Somerville takes great pride in its pioneering history, its academic excellence, and its intellectual and social openness. It was founded in 1879 as a non-sectarian College, and one of the first Oxford Colleges to admit women tutors and students. It has been a mixed College since 1994. Somerville first admitted male Fellows in 1993 and male undergraduates in 1994. At present there are 44 members of Governing Body, and circa 450 undergraduates and 300 graduates, with roughly equal numbers of women and men at each level.

The College is governed by its Principal and a Governing Body consisting of professorial, tutorial and administrative fellows. Tutors are assisted by College lecturers, and the research community includes a number of postdoctoral research fellows. There are approximately 100 members involved in the College’s academic community. We employ approximately 125 support staff whose role is to work together to support the provision of an inclusive, stimulating and safe environment in which the academic and research activities of the academic members and students may thrive.

More information about the College may be found at [www.some.ox.ac.uk.](http://www.some.ox.ac.uk/)
**Duties of the Post**

* The postholder(s) will be required to undertake nine weighted\* hours of Music teaching per week in tutorials or small classes, averaged over three eight-week terms.
* The appointee will be expected to teach a range of papers for Prelims (1st year), and the Final Honours School (2nd and 3rd years), including Foundations in the Study of Music, Musical Thought and Scholarship, and a selection of Topics I, II and III and/or Prelims Options. In your letter of application please list (a) subject areas within university-level music courses which you have already taught and (b) the papers that you consider you would be able to teach that are likely to be offered in the 2024-25 academic year:
1. Prelims (1st Years): Foundations in the Study of Music (introduction to significant musicological concepts and approaches); Topics I: a. Machaut; b. Nationalisms, c. the Schumanns and their Circles, d. Music and Sounds of Protest Around the World; Options: a. Historically Informed Performance, b. Critical Studies in Ethnomusicology.
2. Final Honours School (2nd and 3rd Years): Musical Thought and Scholarship (ongoing debates and interdisciplinary trends in music studies); Topics II/III: a. Vernacular Song in the Long Thirteenth Century, b. The Renaissance Madrigal, c. Eighteenth Century Opera, d. The String Quartet Between

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Classicism and Modernism, e. World Jazz, f. Women in Popular Music, g. Music, Technology, and Worldmaking in the Nineteenth Century.

* The Lecturer(s) will be required to undertake Organising and Personal Tutoring responsibilities for the 2nd and 3rd year students, play a significant role in the undergraduate admissions process, attend Education Committee meetings, and help with open days and support access initiatives of the college. They will also be expected to set and mark collections (termly exams held in college).

**\*Weighted hours at Somerville College (weighting factor is weighted hours credited for a one-hour tutorial)**

**Group size: Weighting Factor**

**1 1.0**

**2 1.25**

**3 1.5**

**4 1.5**

**5 1.75**

**6 2**

Details of the undergraduate syllabus and course structure can be found<https://www.music.ox.ac.uk/> **Selection criteria**

1. The ability or potential to be an effective and inspiring teacher of Music in the tutorial context. Proven teaching experience would be desirable.
2. Demonstrate an understanding of the needs of high achieving undergraduates and a commitment to fostering high academic achievement.
3. The successful candidate should hold, or be close to completing, a doctorate in Music.
4. Very good communication skills and sensitivity to deal effectively with any pastoral matters that may arise.
5. Good organisational skills.
6. Enthusiasm for involvement with the wider life of the colleges and the potential to contribute to the intellectual communities.

**Pay and benefits**

* The salary will be aligned to Point 2 of the pay scale for Stipendiary Lecturers, 23,547 (£31,396 full stint equivalent) (using the Senior Tutors’ Committee recommended scale), subject to revision in line with national adjustments to University teachers’ salaries.
* Stipendiary Lecturers are eligible for membership of the Universities Superannuation Scheme (USS) pension scheme and be eligible for a subsidised place in an on-site Nursery run by the College, subject to availability.
* The post holder will have use of a shared teaching room and will be entitled to lunch every day in addition to two meals in College a week during term, free of charge.
* Full membership of the Senior Common Room

**How to apply**

Informal enquiries about this post may be directed in the first instance to the Senior Tutor, Steve Rayner, via academic.office@some.ox.ac.uk.

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**How to apply**

*1.* Applications should be made via the online at [www.some.ox.ac.uk/jobs](http://www.some.ox.ac.uk/jobs)

*2.* You must submit all elements of your application by **12:00 noon on Friday 14 June 2024**

3. Your application must include:

a) A covering letter, highlighting your suitability and motivation for the post and stating

clearly which papers you would be able to teach and/or have experience of teaching

1. A *curriculum vitae* with details of qualifications and experience.
2. Two academic references.

*4.* Candidates should ask their referees to write directly to academic.office@some.ox.ac.uk, and should supply each referee with a copy of these further particulars. Please note that it is your responsibility to ensure that references are submitted promptly, as we will not approach your referees directly. References must be submitted by the application deadline.

The College wishes to take this opportunity to thank in advance those referees who write on

behalf of applicants.

Further copies of these particulars may be found at [www.some.ox.ac.uk/jobs](http://www.some.ox.ac.uk/jobs)

5. Completed applications will be considered on receipt, and we will aim to inform candidates by the end of June 2024 whether they will be invited for an interview.

 6. Communication regarding the status and outcome of your application will be made via e-mail.

 7. **Interviews will be held in the afternoon of 17 July 2024**

**Data Protection**

All data supplied by candidates will be used only for the purposes of determining their suitability for the post and will be held in accordance with the principles of the Data Protection Act 1998 and the College’s Data Protection Policy.

**Equal Opportunities statement**

The policy and practice of the University of Oxford and of Somerville College require that all staff are afforded equal opportunities within employment. Entry into employment and progression within employment will be determined only by personal merit and the application of criteria which are related to the duties of each particular post and the relevant salary structure. In all cases, ability to perform the job will be the primary consideration. Subject to statutory provisions, no applicant or member of staff will be treated less favourably than another because of age, disability, gender reassignment, marriage or civil partnership, pregnancy or maternity, race, religion or belief, sex, or sexual orientation. Where suitably qualified individuals are available, selection panels will contain at least one member of each sex.

**Pre-employment screening**

If you are selected for the post, employment with the College will be conditional upon satisfying the

following requirements.

 1. Eligibility to work in the UK

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The Immigration, Asylum and Nationality Act 2006 makes it a criminal offence for employers to employ someone who is not entitled to work in the UK. We therefore ask applicants to provide proof of their right to work in the UK before employment can commence.

Please note that you will need to provide original documents and where any documents are not in English a certified translation will be required. Do not include these documents with your application. You will be sent a request for the relevant information at the appropriate point in the selection process.

1. Documentary proof of right to work in the UK

The Immigration, Asylum and Nationality Act 2006 makes it a criminal offence for employers to employ someone who is not entitled to work in the UK. We therefore ask applicants to provide proof of their right to work in the UK before employment can commence.

Please note that you will need to provide original documents and where any documents are not in English a certified translation will be required. Do not include these documents with your application. You will be sent a request for the relevant information at the appropriate point in the selection process.

1. Medical fitness

Please note that any offer of employment will be conditional upon receipt of a completed pre employment medical health assessment questionnaire and confirmation from the University of Oxford Occupational Health Service that the candidate is medically fit for the post (allowing for any reasonable adjustments that may be required, in line with the provisions of the Equality Act 2010).

The purpose of the pre-employment medical health questionnaire is to:

1. assess the candidate's medical capability to do the job for which they have applied:
2. determine whether any reasonable adjustments or auxiliary aids may be required to accommodate any disability or impairment which they may have
3. ensure that none of the requirements of the job for which they have applied would adversely affect any pre-existing health conditions the candidate may have.

The appointment will not commence until medical fitness for work, and any reasonable adjustments that may be required, is confirmed by the University Occupational Health Service.

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