

Fulford Non-Stipendiary Junior Research Fellowships

Somerville College invites applications for up to ten Fulford Non-Stipendiary Junior Research Fellowships for the period 1 October 2024 to 30 September 2026 (or for the duration of the postholder's post-doctoral appointment if this is shorter). The posts are open to applicants holding research posts, or who will definitely hold research posts by 1st October 2024, from across all four divisions (Medical Sciences, Humanities, Social Sciences, and Mathematical, Physical & Life Sciences). The posts are intended to provide the opportunity for outstanding early career researchers to benefit from association with a College, and to encourage interactions with the wider Somerville community. There is no stipend offered for these posts as they offer an association to the College, not employment.

Somerville College

Somerville College is one of 39 independent, self-governing colleges of the University of Oxford. Somerville takes great pride in its pioneering history, its academic excellence and its intellectual and social openness. It was founded in 1879 as a non-sectarian college as one of the first Oxford colleges to admit women tutors and students; it has been a mixed college since 1994. There are 200 graduate students currently reading for masters and doctoral degrees and about 400 undergraduates following three and four-year courses across a wide variety of disciplines. The undergraduate body includes a higher-than-average proportion of state-school students. Further information about the College may be found at <https://www.some.ox.ac.uk/>

Eligibility and selection criteria

You should hold a post-doctoral appointment or similar in a department or faculty of the University of Oxford and be doing research in a subject area where Somerville College has Fellows. In exceptional circumstances, those living and working in Oxford but holding a research post with another University may be considered

Applicants should have completed their doctorate or expect to have completed it before the start of the Fellowship. They should not have completed their doctorate more than five years before the start of the Fellowship, allowing for extensions due to caring responsibilities. Although the Fellowship is intended for a relatively junior scholar, this refers to the stage a candidate has reached in their career, rather than to the age of the candidate. The College welcomes qualified candidates of all ages and will take into account the individual circumstances of each in selecting the successful candidate.

A list of College Fellows and their subject areas can be found at <https://www.some.ox.ac.uk/people/>

Selection criteria will be based on: quality of research, academic fit with College Fellowship and resources, post-doctoral funding, and aptitude for teaching (if applicable). Preference will be given to applicants with an interest in public engagement and widening access work.

Benefits

- Each Fulford JRF will be paired with a college mentor, a more senior member of our academic community working in the same or a related field
- Full Common table rights i.e., free lunch and dinner whenever the College kitchens are open
- Guest membership of the Senior Common Room
- Opportunities for undergraduate teaching may also be available (which would be paid at the external tuition rates set by the Senior Tutors' Committee). If employment is offered at a later date, then this would be subject to satisfactory right to work checks and provision of a valid NI number.

How to apply

1. Applications should be made via the online at www.some.ox.ac.uk/jobs
2. You must submit all elements of your application by **12:00 noon on Thursday 2nd May 2024**
3. Your application must include:
 - A letter of application explaining why you wish to be considered for this position, listing your source(s) of financial support, and providing up to 500 words describing the research you are doing at Oxford
 - One sample of written work (up to 5,000 words), preferably a thesis chapter or an article
 - A curriculum vitae
 - Details of Two academic references (see below)
4. Candidates should ask their referees to write directly to academic.office@some.ox.ac.uk, and should supply each referee with a copy of these further particulars. Please note that it is your responsibility to ensure that references are submitted promptly, as we will not approach your referees directly. References must be submitted by the application deadline.

The College wishes to take this opportunity to thank in advance those referees who write on behalf of applicants.

Further copies of these particulars may be found at www.some.ox.ac.uk/jobs

5. Completed applications will be considered on receipt, and we will aim to inform candidates by mid-June 2024 whether they will be invited for an interview.
6. **Interviews will be held on Thursday 20th June and Monday 24th June 2024**
7. Communication regarding the status and outcome of your application will be made via e-mail.

Equal Opportunities

The policy and practice of the University of Oxford and Somerville College is that all staff are afforded equal opportunities within employment. Entry into employment and progression will be determined only by personal merit and the application of criteria which are related to the duties of each particular post. In all cases, ability to perform the job will be the primary consideration. Subject to statutory provisions, no applicant or member of staff will be treated less favourably than another because of any protected characteristic. Where suitably qualified individuals are available, selection panels will contain at least one member of each sex

Your data

All data supplied by candidates will be used only for the purposes of determining their suitability for the post and will be held in accordance with the principles of the General Data Protection Regulations 2018 and the College's policies. Further details are available at <https://www.som.ox.ac.uk/privacy-foi/privacy-notice/>

Pre-employment Screening

Any offer of employment will be subject to the following:

1. Documentary proof of right to work in the UK

The Immigration, Asylum and Nationality Act 2006 makes it a criminal offence for employers to employ someone who is not entitled to work in the UK. We therefore ask applicants to provide proof of their right to work in the UK before employment can commence. Our Human Resources team will provide further details at the appropriate stage in the recruitment process.

2. Evidence of qualifications

You will be asked to provide original certificates and documentation to evidence any qualifications or training that is required for the role and that has been stated by you as having been obtained.

3. Medical fitness

Please note that any offer of employment will be conditional upon receipt of a completed pre-employment medical declaration. It may also be necessary to refer the successful candidate to the University of Oxford Occupational Health Service for confirmation that the candidate is medically fit for the post (allowing for any reasonable adjustments that may be required, in line with the provisions of the Equality Act 2010).

4. Further checks

Where required for the role, further checks, such as DBS, may be required. The Human Resources team will advise applicants of the need for any additional checks as appropriate.