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| **For Office use**: Vacancy no. **900495** – please quote in subject line of e-mailNo Ack |

**Cover Sheet**

This cover sheet must be completed as part of the application for the **Joanna Randall-MacIver Junior Research Fellow** and submitted with all other application materials:

* A *curriculum vitae* with details of qualifications, experience, current research interests and publications
* A letter of application explaining why you wish to be considered for this position, and providing up to 500 words describing your research
* Two samples of written work (up to 5,000 words each), preferably thesis chapters or an articles
* Two academic referees
* Please also complete and return an **Equal Opportunities recruitment monitoring form** whichwill assist us with monitoring equal opportunities in recruitment (available from [www.some.ox.ac.uk/jobs](http://www.some.ox.ac.uk/jobs)).The information collected does not form part of the selection process, and will not be circulated to the selection panel.

**Completed applications must be received by 12 noon on the closing date of Monday 6th March 2023.**

**Interviews are currently scheduled for Tuesday 21st March 2023**

**Candidates should also ask two referees to write directly to the Tutorial and Graduate Officer at Somerville College by the closing date for applications (noon, Monday, 6th March 2023).**

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| **Personal details** |
| Surname: | First name: | Title:  |
| Email: | Telephone number(s): |
| National insurance number:  |
| Home address: |
| Correspondence address if different: |
| **Right to work in the UK\*** |
| 1. Do you have right to work in the UK? \_\_\_\_\_\_\_\_\_\_(yes/no)
2. If no, will you require visa sponsorship?\_\_\_\_\_\_\_\_\_(yes/no)
3. If yes to q.2 please give details (e.g. skilled worker, global talent)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*\*please note this information does not form part of the selection process but it is helpful to know for administrative purposes should you be offered the post* |
| **Referees** |
| Name of first referee: | Email address: |
| Name of second referee:  | Email address: |
| **Please note that it will be the responsibility of the applicant to ensure that references are submitted by the deadline of 12 noon, on Monday, 6 March 2023, as referees will not be approached by the College. Please do not send more than three references; additional references will not be considered.** |
|  |
| **Criminal record** |
| Please note any criminal convictions except those 'spent' under the Rehabilitation of Offenders Act 1974. If none please state.  |
| Where did you find out about this vacancy? |
| **Declaration**  |
| I confirm that the above information is complete and correct and that any untrue or misleading information will give the Colleges the right to terminate any employment contract offered.**Signed: ……………………………………………………………….…….. Date: ……………..………………..** |