Somerville Harassment Procedure – Student Guide

(This procedure forms part of the University Harassment Procedure – please see the red box at the top left of the University Harassment Procedure)

START

Has a criminal offence been committed – e.g. serious assault or threat of serious assault?  

Yes → You could report the crime to the Police → and / or Contact the University’s Sexual Harassment and Violence Support Service, or the Director of Student Welfare and Support Services, or one of the College’s Harassment Advisors

No → Is the complaint against a Somerville student?

Yes → Only if you feel able, write to or tell the person that you are unhappy with their behaviour. You may wish to talk through what to say with the contacts listed to the right

No → Is the complaint against a non-Somerville Oxford student?

Yes → Refer to the University Harassment Procedure (see contacts to the right)

No → Is the complaint against a member of Somerville college staff?

Yes → Refer to the Somerville College Staff Harassment Policy (see contacts to the right)

No → Is the complaint against a member of Oxford University staff?

Yes → Refer to the University Harassment Procedure (see contacts to the right)

No → If not resolved satisfactorily Consult one of the College’s Harassment Advisers

If not resolved satisfactorily → The matter is referred to College Principal and/or Dean for resolution

For all other cases of harassment please consult one of the contacts listed below who will be happy to advise as to next steps.

Please be assured that you may get in touch with any of the contacts to discuss your situation at any time during the process. You may also contact the police at any time.

CONTACTS

Thames Valley Police Non-Emergency Number - 101

University Sexual Harassment and Violence Support Service: https://www.ox.ac.uk/students/welfare/supportservice

Director of University Student Welfare and Support Services
Director.swss@admin.ox.ac.uk

University Harassment Advisors - University Harassment Line – 01865 270760 or harassment.line@admin.ox.ac.uk

College Harassment Advisors
College Welfare Officer – Jo Ockwell
Welfare.officer@some.ox.ac.uk
Human Resources Manager – Salome Hughes
Hr.manager@some.ox.ac.uk
Senior Tutor – Steve Rayner
Senior.tutor@some.ox.ac.uk
GB Fellow – Damian Tyler
Damian.tyler@dpag.ox.ac.uk

The Principal – Janet Royall
Principal@some.ox.ac.uk
The Dean – dean@some.ox.ac.uk

OUSU Student Advice Service
advice@ousu.org 01865 288466

POLICIES

Somerville College Harassment Policies can be found at: https://www.some.ox.ac.uk/policies/

University Harassment Policies can be found at: https://edu.admin.ox.ac.uk/harassment-procedure-student