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| **GUIDANCE NOTES** |
| Purpose | Funding is available for academically outstanding alumni to return to Somerville College for graduate study. |
| Eligibility | All alumni and finalists who have been offered a place at Somerville for graduate study from 2020/21 are eligible. Awards are made on the basis of academic merit and potential. |
| Award levels | A one-off payment of £1,500. Successful applicants are also entitled to a room in college graduate housing in 2020/21 at the usual rate. |
| Decisions | All applications will be acknowledged once the deadline has passed. Decisions are made by the Somerville College Travel and Special Project Grants Committee in mid-June. All applicants will be notified of the outcome by Wednesday 24th June at the latest. |
| Reporting | Successful applicants will be expected to submit a brief report after the completion of their project. |
| Queries | Any queries should be emailed to scholarships.funding.officer@some.ox.ac.uk.  |

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| **Application process** |
| Applicants | Please complete the application form and email it to scholarships.funding.officer@some.ox.ac.uk by 12 noon on **Monday 8th June.** You will also be required to attach the following documents:1. A personal statement of no more than 600 words explaining how your proposed course would contribute to your development and enhance your career prospects. The personal statement should also outline your academic achievements at Somerville and any other higher education institutions (e.g. exam results, scholarships, exhibitions or other prizes).
2. A piece of academic writing of no more than 2,000 words.
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| Referees | Please email your reference to scholarships.funding.officer@some.ox.ac.uk by 12 noon on **Wednesday 10th June.** Your reference should comment on the applicant’s academic ability and potential to excel at graduate study. |

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| **Summary of dates** |
| Monday 8th June | Deadline for the applicant to email the application form, supporting statement and piece of academic writing to the Scholarships and Funding Officer. |
| Wednesday 10th June  | Deadline for the referee to email their reference to the Scholarships and Funding Officer. |
| Wednesday 24th June | The Scholarships and Funding Officer will email all applicants to confirm the outcome. |

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| **APPLICANT DETAILS** |
| First name |  | Surname |  |
| Email address |  | Surname at Somerville (if different) |  |

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| **PLANNED COURSE AT SOMERVILLE** |
| Please include details of your planned course at Somerville from 2020/21. |
| Course  |  | End date |  |

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| **EDUCATION**  |
| Please include details of your previous course(s) at Somerville and any other higher education institutions. |
| Course |  | Result |  |
| Institution |  |
| Start date |  | End date |  |
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| Course |  | Result |  |
| Institution |  |
| Start date |  | End date |  |
|  |
| Course |  | Result |  |
| Institution |  |
| Start date |  | End date |  |

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| **Post-Somerville activities** |
| Please include details of your activities post-Somerville. |
| Activity (e.g. employment or voluntary work) |  |
| Start date |  | End date |  |
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| Activity (e.g. employment or voluntary work) |  |
| Start date |  | End date |  |
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| Activity (e.g. employment or voluntary work) |  |
| Start date |  | End date |  |

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| **Funding for planned course at somerville** |
| Award name |  | Awarding body |  |
| Value of award | Fees | £ |
| Living costs | £ |
| Pending or confirmed |  | Notification date if pending |  |
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| Award name |  | Awarding body |  |
| Value of award | Fees | £ |
| Living costs | £ |
| Pending or confirmed |  | Notification date if pending |  |
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| Award name |  | Awarding body |  |
| Value of award | Fees | £ |
| Living costs | £ |
| Pending or confirmed |  | Notification date if pending |  |
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| Award name |  | Awarding body |  |
| Value of award | Fees | £ |
| Living costs | £ |
| Pending or confirmed |  | Notification date if pending |  |

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| **Referee details** |
| Please note that it is the responsibility of the applicant to ensure the reference is submitted by the deadline. The college will not approach referees. |
| First name |  |
| Surname  |  |
| Email address |  |
| Relationship to applicant |  |