

## **COMPLAINTS AND APPEALS**

### **Complaints**

Every student should:

- (1) take a complaint on academic subjects matters to his or her personal tutor, or a consultative tutor, or the Senior Tutor, in confidence where appropriate; or raise such concerns in the confidential tutorial feedback questionnaire.

Every tutor should:

- (1) discuss cases where a student is not working to the best of his or her ability in the first instance with the student concerned, and take serious cases to Education Committee for discussion. Education Committee may decide to issue an informal ('on report') or a formal ('probation') warning and set targets to help the student get back on track.

### **Appeals**

An appeal against a decision of GB to send a student down, i.e. to require him or her to withdraw on academic grounds, will go to the inter-collegiate appeal tribunal.