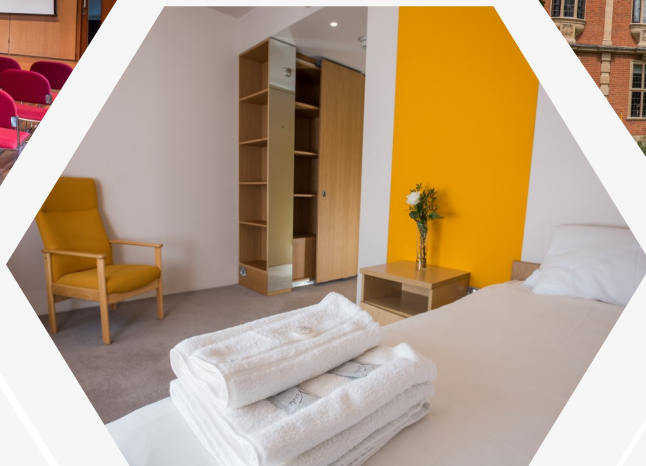
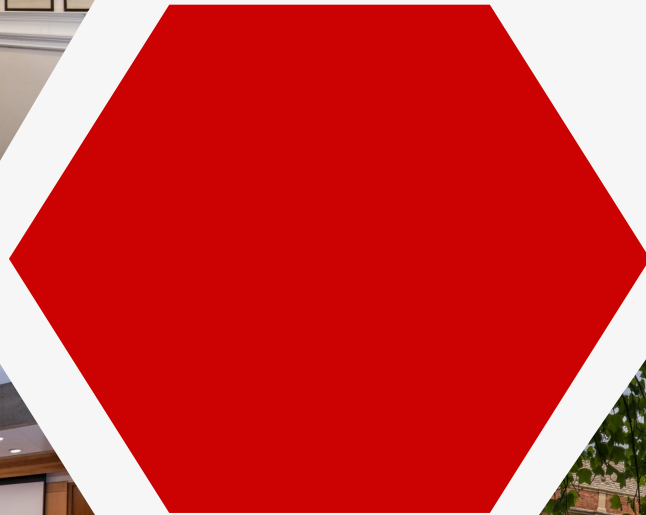




Conference & Events Somerville College





Flora Anderson Hall & Brittain Williams Room

The Flora Anderson Hall (FAH) forms our largest conference facility and is complemented by the neighbouring Brittain Williams Room.



FAH is a modern and open space, comprising of a large lecture room and ante room (Brittain Williams Room).

Light and airy the FAH has inbuilt AV and a stage, with a range of microphones. The main room can seat 190 theatre style and is very versatile.



The Brittain Williams Room is used to serve refreshments in and has a beautiful view overlooking the Quad. It can also be used for smaller breakout sessions throughout the day.



Margaret Thatcher Centre



The Margaret Thatcher Centre (MTC) is the ideal venue. It comprises a spacious Lobby, Lecture Room and Ante Room that opens out to a private garden. All three areas are interlinked; they can be used independently or on an open plan basis.

The MTC lecture theatre can seat up to 60 theatre style (36 x cabaret, 25 x boardroom), and has built in equipment required for a power point presentation.



The MTC ante room can be used for smaller breakout sessions throughout the day. Refreshment breaks can be served in the MTC lobby or ante room.



Meeting Rooms

All of our meeting rooms have the potential for AV equipment to be set up & any catering required is delivered right to the meeting room for your convenience.



New Powell Room

Ideal for small meeting groups. The New Powell Room is located on the ground floor of Park Building, with the capacity of 18 boardroom style and includes a built in digital screen.

Eleanor Rathbone Room

An intimate meeting room lined with books on the ground floor of a residential block, Eleanor Rathbone Room seats 14 boardroom-style with natural daylight and has built in digital screen.



New Council Room

An elegant meeting room in the neo-classical style. It has a large, polished wood meeting table which can seat 20 (recommend 18 with AV), making it an excellent venue for boardroom functions or presentations.



Formal Dining

We can offer candlelit banquets in our beautiful wood-panelled Dining

Hall served at 8pm, with pre-dinner drinks in an alternative venue at a time to suit you.

This impressive venue has adjustable lighting, and a built-in audio system including handheld microphones and a hearing loop. The Hall accommodates banquets (up to 192 persons). There are three steps leading to a stage and the High Table, which seats 24; all other tables seat 12 to 14 guests on wooden chairs.



Alternatively our intimate Reading Room which is adjacent to the Hall, is a perfect space for a dinner up to 35 people. It has French windows opening out onto a stone balcony overlooking the beautiful College gardens.





Drinks Reception Venues

Whether it be pre-dinner drinks or a celebratory reception, Somerville has a number of reception venues to offer.

Our **Mary Somerville Room**, a traditional Oxford venue caped in history is available from 18:30 daily. It is the ideal drinks reception venue for up to 60. With big French doors opening up onto our beautiful quad, it offers the opportunity to spill outside and enjoy the College gardens in sunny weather.

The **Brittain Williams Room** is a modern open space, combining the benefits of a modern building with the beauty of a historic Oxford College. With a large main room and adjoining ante room it can hold up to 250 delegates, or can be used on its own, more suitable for numbers up to



100. It is a popular venue for drinks receptions due to its newly refurbished glass front offering a beautiful view overlooking the Quad



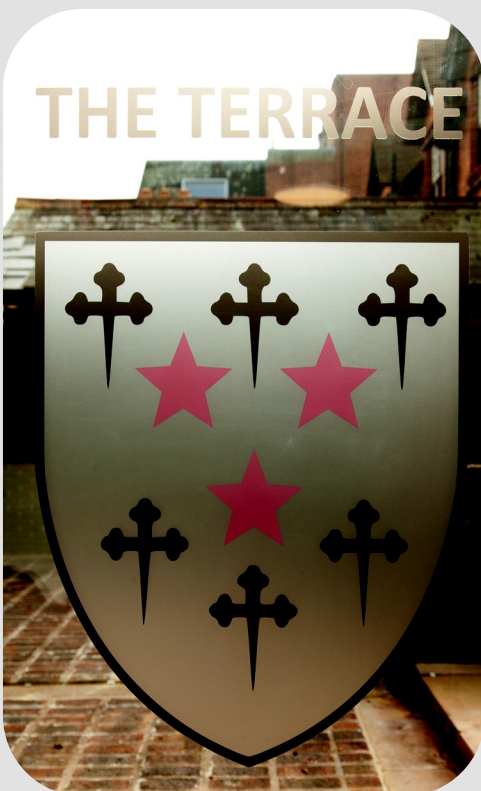
In the summer vacation we can offer drinks outside on our Chapel Lawn in our **Marquee**.



Terrace Café/Bar

The Terrace café and bar is also available for your use. During term time it is open from 9.30am-11pm on weekdays and from 12noon-11pm at weekends.

Alcoholic drinks are served from 5pm-10.30pm on weekdays and from 12 noon to 10.30pm at weekends.) Ideal if you are on a budget and would like delegates to purchase refreshments themselves (cash only). Please note there is no exclusive use during term time.



During Vacation time the opening of Terrace Café/Bar varies. However it is available for private hire in the evenings (subject to availability).

The modern bar space combined with a long outside terrace which flanks Little Clarendon Street makes this venue perfect for reception or BBQ type events, with the potential for either cash or account bar.



Venue Hire Fees 2020-21

VENUE	FEE	AVAILABILITY
Flora Anderson Hall & Brittain Williams Room <i>(Hire includes Wi-Fi, AV equipment, IT support with initial set up and water)</i>	Full Day: £575 + VAT Half Day: £325 + VAT	Term Time & Vacation (Subject to availability)
Margaret Thatcher Centre <i>(Hire includes Wi-Fi, AV equipment, IT support with initial set up and water)</i>	Full Day: £375 + VAT Half Day: £200 + VAT	Term Time & Vacation (Subject to availability)
New Powell Room <i>(Hire includes Wi-Fi, AV equipment, IT support with initial set up and water)</i>	Full Day: £190 + VAT Half Day: £115+ VAT or £30 + VAT per hour (min 2 hour booking)	Term Time & Vacation (Subject to availability)
Eleanor Rathbone Room <i>(Hire includes Wi-Fi, AV equipment, IT support with initial set up and water)</i>	Full Day: £190 + VAT Half Day: £115+ VAT or £30 + VAT per hour (min 2 hour booking)	Term Time & Vacation (Subject to availability)
New Council Room <i>(Hire includes Wi-Fi, AV equipment, IT support with initial set up and water)</i>	Full Day: £190 + VAT Half Day: £115+ VAT or £30+ VAT per hour (min 2 hour booking)	Term Time & Vacation (Subject to availability)
Dining Hall / Reading Room	No Charge (Min 20 delegates) £125 +VAT for Dinners Below 20 delegates	Term Time & Vacation (Subject to availability) From 20:00 onwards



Venue Hire Fees 2020-21 Continued

VENUE	FEE	AVAILABILITY
Venue hire for Drinks Receptions Only (Appropriate venue subject to numbers & availability)	£125 +VAT per use	Term Time & Vacation (Subject to availability) (Mary Somerville Room from 18:30 onwards) (Chapel Lawn Marquee Summer Vacation Only,
Terrace Bar/ Café (Suitable for larger events where bar facilities are required)	£275 + VAT Per Use for private hire	Vacation time only (subject to opening times)



Accommodation

During vacation time we welcome residential conferences and summer schools.

We can offer our elegant modern en suite bedrooms, conceived by award-winning design company Niall McLaughlin Architects. These are located in the ROQ building, which flanks the back of the College Library.

Single— £75.00 + VAT prpn



Alternatively, we have our standard shared facilities rooms. Popular with summer schools looking for the student experience, and ideal for those on a budget.

Single- £55.00 + VAT prpn
(prpm= per room per night)



Catering

Tea & Coffee

Tea and Coffee	£2.95 pp
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Served with biscuits	£3.95pp
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Cakes and Pastries

Homemade cakes and biscuits	£2.75pp
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Mini Pastries	£2.75pp
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Soft Drinks

Soft Drinks	£0.50pp
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Working Lunch

Sandwich Lunch*	£9.25pp
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2 course Self– Service Cafeteria Lunch (at 12:00 only)	£13.95pp
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Buffets

Cold Finger Buffet*	£13.75pp
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Two Course Cold Buffet*	£24.00pp
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Afternoon Tea

Afternoon Tea*	£9.50 pp
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Receptions

Appetisers*	£1.50pp
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Canapés*	£7.50pp
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Formal Dinners

Banquet Menu – Three Courses*	£32.50pp
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Banquet Menu — Four Courses*	£40.00pp
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Wine *(Full wine list available*)*

Sparkling Wine (starts from)	£17.50pb
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(Prosecco Spumante, Amori, Italy)

Champagne	£25.00pb
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*(College Own Label-Baron de Beaupre
Brut NV)*

White and Red Wine (starts from)	£15.00pb
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(College Own Label)

Seasonal Specials

Formal Christmas Dinner*	£40.00pp
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Summer BBQ*	£13.95pp
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*Menus available on request

All catering choices must be confirmed 2 weeks before the event. Final numbers and dietary requirements to be confirmed 1 week before the event. All prices exclude VAT.



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