



**SOMERVILLE COLLEGE  
OXFORD**

**BY-LAWS**  
**Approved by GB: June 2008**  
**Revised: January 2011 (JE)**

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## Somerville College Oxford – By-Laws agreed by Governing Body 11 June 2008

### The Governing Body

1. There shall be a Stated Meeting of the Governing Body at least twice a term. A facultative third meeting may also be scheduled each term, but need not take place unless business so requires.
2. It shall be the duty of the Secretary to send to every member of the Governing Body not less than five days before the date of any Meeting a list of the Agenda to be submitted to that Meeting.
3. A supplementary Agenda may be circulated not less than two days before the Meeting.
4. The Agenda for Governing Body is divided into two parts: Part A and Part B, the latter containing Reserved Business. The JCR President and Treasurer, and the MCR President, may attend for Part A
5. Questions of which notice has not been given in the Agenda or supplementary Agenda shall not normally be considered except with the unanimous consent of those at the meeting.
6. The Minutes of all College Committees which have met since the previous meeting shall normally be circulated to all members of Governing Body before each of its meetings.

### Committees of the Governing Body

7. **Education Committee** is composed of the Principal (in the Chair), the Vice-Principal<sup>1</sup>, Senior Tutor<sup>2</sup>, Treasurer, and one Fellow Tutor from each Honour School, nominated by the Tutors in that School.

The Agenda is divided into two parts: Part A and Part B, the latter containing Reserved Business. The Librarian attends for Part A, and Library Committee reports to Governing Body via Education Committee (see By-Law 10). The MCR and JCR Academic Affairs representatives may attend for Part A.

Each Honour School may also nominate one Lecturer to serve on the Committee. The Academic Administrator shall act as Secretary unless the Governing Body shall determine otherwise.

The Committee normally meets at least twice a term to consider such educational questions as may from time to time arise and in particular:

- a. policies relating to teaching and learning
  - b. the progress, industry and conduct of undergraduates and graduates
  - c. the awarding of Scholarships, Exhibitions and Prizes from the appropriate funds, and carrying out an annual review of award holders
  - d. examination results
  - e. the awarding of course and travel grants from the appropriate funds
  - f. the initiation of the College's academic disciplinary procedures in cases of students who fail to meet the standard of application and attendance expected by his or her Tutor
8. **Equality Committee** is composed of the Principal (in the Chair), one Fellow, the Treasurer, Senior Tutor, Domestic Bursar, Personnel Officer (who is also the Equality Officer), Academic Administrator (who is also the Student Welfare and Disability Officer), Chapel Officer, one representative each from the JCR and MCR, one member of academic staff and

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<sup>1</sup> *Ex officio* members are members while they hold the relevant post.

<sup>2</sup> The Senior Tutor shall exercise in addition the duties and functions of the Tutor for Admissions and the Tutor for Graduates.

one member of support staff. The Personnel Officer acts as Secretary to the Committee. The Committee normally meets once a term to review the College's equality policies, and to monitor the relevant statistics and action plans.

9. **Finance Committee** is composed of the Principal (in the Chair), the Vice-Principal, four Fellows who shall normally serve for at least two years, the Senior Tutor, Domestic Bursar, and Treasurer who shall, unless otherwise provided, act as Secretary to the Committee. The Governing Body may co-opt not more than three specially qualified persons, whether members of the College or not. The Agenda is divided into two parts: Part A and Part B, the latter containing Reserved Business. The JCR President and Treasurer, and the MCR President and Treasurer, may attend for Part A. The Committee normally meets at least twice in each term to consider such financial questions as may from time to time arise, and in particular:
  - a. To scrutinize the annual and management accounts, and financial reports presented by the Treasurer
  - b. At such times as may be agreed upon, to approve a forward estimate of revenue and expenditure for each financial year
  - c. To review twice each year the state of the college's investments and properties
  - d. To authorize exceptional expenditure from revenue and to make recommendations to Governing Body in respect of capital expenditure
  - e. To keep under review the terms and conditions of administrative and domestic appointments
  - f. To consider other financial issues, as appropriate
10. **Finance Sub-Committee** is composed of the Principal, Vice-Principal and Treasurer, together with two senior fellows, at least one of whom will normally have already served as a member of Finance Committee. The sub-committee shall be convened when required to discuss important issues, and issues of sensitivity.
11. **Library Committee** is composed of the Vice-Principal; four Fellows nominated by Governing Body to represent respectively the Humanities, the Social Sciences, the Mathematical, Physical and Life Sciences, and the Medical Sciences; one representative each from the MCR and the JCR; the Librarian, and the Assistant Librarian. The Vice-Principal shall serve as Chairman and the Assistant Librarian as Secretary.

The Library Committee shall be responsible for the general administration of the Library and the disbursement of library funds. It normally meets at least once a term and shall report to the Governing Body via Education Committee.

12. **Nominations Committee** is composed of the Principal (in the Chair), the Vice-Principal, and those former Vice-Principals who are members of Governing Body. The Committee shall meet as required to advise Governing Body on nominations for college offices and membership of college committees. It may, where appropriate, discuss other matters of particular sensitivity or complexity relating to Fellows' appointments, for instance, a request to work part-time.
13. **Standing Committee** is composed of the Principal (in the Chair), Vice-Principal, Treasurer, Senior Tutor, together with four Tutorial Fellows, each representing one of the four Divisions of the University. Those other members of the Governing Body who wish to attend should advise the Senior Tutor beforehand of their intention to do so. Heads of Departments not already represented on the Committee (e.g. Bursary, Library) may be invited to attend for discussions of issues of particular interest. The Standing Committee is not a decision-making body but may be asked by Governing Body to take on a delegated authority for operational decisions when the constraints of the timetable of Governing Body meetings require this, e.g.

when a decision must be finalized following further enquiry or consultation prior to the next meeting of Governing Body, or during the Long Vacation.

The Committee normally meets three or four times a term to

- a. agree the agenda for meetings of Governing Body
- b. develop academic and other strategies for the College, and to monitor decision-making, and developments that bear on these strategies
- c. consider academic appointments and bids for association with University posts
- d. consider requests for buy-outs and leave, with particular attention to their impact on teaching resources
- e. receive the reports of ad hoc working groups
- f. discuss items which by reason of their complexity and difficulty are beyond the remit of other committees, or which need further attention beyond that given to them in a specialized committee, e.g. Buildings Committee, Finance Committee
- g. give close consideration to policy issues within the wider University, and external bodies, in preparation for consultation with Governing Body.

14. **Somerville Staff Liaison Group** is composed of the Vice-Principal (in the Chair), one nominated Fellow, the Treasurer, Domestic Bursar, Staff Equal Opportunities representative, and representatives from the following groups:

Academic Staff who are not members of Governing Body  
Administration and Library (Academic Office, Bursary, Development, IT, Library Principal's Office, and Treasury)  
Domestic Departments (Catering, Housekeeping, Lodge, Nursery)  
Estates (Gardeners and Maintenance)

The aim of the group is to promote and encourage open discussion, exchange of information and opinion at all levels within the College in order to maintain and develop effective communication and consultation. The group's written Constitution is subject to review by the Governing Body from time to time.

15. **Officers of the College:**

- a. The Stipends of Tutors, together with their allowances, shall be determined from time to time by the Governing Body
- b. Administrative stipends for College Officers shall be determined by the Governing Body from time to time
- c. The remuneration and benefits of lecturers shall be determined by the Governing Body
- d. The Principal, Fellows, and Administrative Officers are eligible to be members of the U.S.S. Pension scheme. Governing Body may at its discretion supplement the U.S.S. pensions of the Principal, Fellows and Administrative Officers; each case is considered on its merits
- e. Tutors and Administrative Fellows of the College are required to be available to carry out their duties throughout the twenty-four weeks of Full Term
- f. Provisions relating to the entitlement to leave for Tutors and the Treasurer are laid down in Statute V(a)(v)
- g. Sick leave, maternity leave, paternity leave, and compassionate leave will normally be in line with the terms currently in force in the University
- h. The seniority of each Fellow of the College shall be determined by the date of her or his admission to the Fellowship unless otherwise provided for by the Governing Body in any particular case on admission.

- i. Research Fellows may undertake a limited amount of teaching by leave of the Governing Body. The maximum number of hours in each case shall be determined by the Governing Body.
16. **The College Accounts:** the banking accounts of the College shall be kept in the name of Somerville College, at such bank or banks as shall be, from time to time, determined by the Governing Body. Instructions shall be given by the Governing Body to the bankers of the College to honour such cheques as shall be signed by any one of the following officers: the Principal, the Vice-Principal, the Treasurer, and such other officers as may from time to time be authorized by the Governing Body.
17. **The College Chapel:**
  - a. The Principal, in consultation with the Fellows, shall be responsible for the conduct of Services in the Chapel, and for the maintenance of the non-sectarian character of the worship traditional to the college.
  - b. In accordance with paragraph II of the Charter, it shall always be understood that attendance at services in the Chapel shall be voluntary
  - c. The Chapel shall always be open to members of the College for prayer and meditation
  - d. The use of the Chapel for other purposes may be sanctioned at the discretion of the Principal and Fellows
18. **The College Garden:** the operational management of the College gardens is the responsibility of the Treasurer. The Governing Body may appoint a Garden Committee to provide overall direction and planning.

19. **The College Rules:**

As at other universities, a person accepting admission to the College thereby accepts an obligation to obey the College Rules and those of the University and to pay such fees, dues and charges as the College or University may lawfully determine. The undertaking to obey these rules forms part of the Somerville College Student Contract, which all students are required to sign before entering.

- a) Those who have accepted a College place but have to withdraw for any reason should give at least three months' notice. Failing this, they will be expected to pay the fees and charges for the ensuing term. The same applies to any Junior Member withdrawing after beginning his or her course. In the case of absence through illness for long periods, a partial remission of maintenance charges may be made.
- b) Any Junior Member who, in the course of his or her academic career, is planning or experiences any material change in their personal circumstances must discuss it with his or her Personal Tutor and with the Principal, Treasurer, or Senior Tutor.
- c) Academic work must have the first claim on the time and effort of all Junior Members; students are expected to work to the best of their ability, to attend all academic appointments, and to produce all required written work punctually.
- d) In order to maintain appropriate peace and quiet in the College community, Junior Members must accept such restrictions as the Dean, after consultation with members of the College, may from time to time impose.
- e) If a Junior Member fails to meet the standard of application and behaviour expected, the College's procedures for academic and decanal discipline may be invoked. These, together with appropriate complaints and appeal procedures, shall be kept under review by the Governing Body and promulgated by means of the College Handbook, web-site and other appropriate media.

- f) The Governing Body reserves the right to require withdrawal by any Junior Member whose residence, whether for want of industry or any other stated reason, is considered by the Governing Body to be no longer desirable
- g) Any undergraduate standing for a JCR Executive post must consult his or her tutor in advance of the election. No undergraduate on probation for his or her place may seek election to the JCR Executive or to a similar office in a student organization. Undergraduates on report may not seek election to the JCR Executive without their tutor's permission.
- h) Undergraduates in their first year are expected to live in College during Full Term. Any exception to this must have the approval of the undergraduate's Tutor and of the Principal.
- i) An undergraduate or graduate room in College is for single occupancy by the Junior Member to whom it is allocated. Hence Junior Members must strictly observe the limits on the number of occasions when they may entertain a guest overnight, given in the *Deans' Regulations*.
- j) All Junior Members have an obligation to keep themselves informed by checking their pigeonholes and their College e-mail daily, and checking for notices in the Porters' Lodge, in the Front Hall, and on the College web-site [www.some.ox.ac.uk](http://www.some.ox.ac.uk)
- k) It is the responsibility of all students, undergraduate and graduate, to make sure that they can be easily contacted at any time. When not in Oxford, therefore, Junior Members have an obligation to inform the College authorities in advance if they cannot be contacted within three or four weeks over the Vacation.

**20. The Use of College and Hall:**

- a. Permission to use the College for Vacation Conferences shall be left to the discretion of the Principal and the Domestic Bursar
- b. Permission to use the College Hall for all purposes including public meetings and entertainments shall be left to the discretion of the Principal on the understanding that she may refer any application for such permission to the Governing Body.

21. **The College Seal:** in pursuance of Statute I, II, the Principal, Vice-Principal, and the Treasurer shall be jointly responsible for the safe custody of the Common Seal of the College.

22. **Student Admissions:** Undergraduate and graduate students shall be admitted in accordance with the University's admissions procedures.

**23. Student Awards:**

- a. **Undergraduates:** Scholarships, Exhibitions and Prizes may be awarded to undergraduates for good work on the recommendation of their tutors to Education Committee.
- b. Scholarships and Exhibitions shall be reviewed annually by Education Committee in Trinity Term, and may be suspended or withdrawn
- c. **Graduates:** Scholarships may be awarded to graduate students on the recommendation of Standing Committee or Education Committee
- d. The value of these awards shall be determined from time to time by Governing Body

24. **Student Fees:** fees for undergraduate, graduate and visiting students shall be determined from time to time by the Governing Body

**25. Somerville Association**

- a. The College shall maintain an Association of former members.

- b. The Somerville Association shall have the power to draw up and amend its own constitution according to procedures determined by it. The constitution thus drawn up, and subsequent amendments to it, must be approved by Governing Body.
  - c. The following points in this by-law (items 'd' through 'h') shall be incorporated into the constitution.
  - d. An Annual General Meeting of the Association shall be held at the College for the election of SA officers and Committee members and the transaction of other business.
  - e. Two fellows of the College shall be nominated by Governing Body to serve on the SA Committee.
  - f. The Association shall be entitled to submit to the Governing Body resolutions of which due notice shall have been given and which have been passed by a two-thirds majority of those present and voting at a General Meeting of the Association.
  - g. The College, after due consideration with the SA President, shall appoint an SA Secretary who shall maintain the records of the Association, coordinate its activities, and be responsible for the circulation to members of an Annual Report. The SA Secretary shall be a paid officer of the College and ex officio a member of the SA Committee.
  - h. The Treasurer of the College shall exercise overall responsibility for the finances of the Association, and disburse such sums as may be required to meet its ordinary administrative costs. The Association shall not commit the College to any extraordinary expenditure without prior consultation with the Treasurer, who may be asked to attend the Committee for the discussion of matters involving expenditure.
26. **Suspension, alteration or repeal of by-laws:** none of these by-laws shall be altered, suspended or repealed, except by resolution of the Governing Body at a Stated Meeting, notice of the proposed alteration, suspension or repeal having been given at a previous meeting.



## APPENDIX I

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## APPENDIX I

### SPECIAL FUNDS ADMINISTERED BY THE COLLEGE<sup>3</sup>

1. EDITH COOMBS MEMORIAL FUND, 1901, founded in memory of Edith Anna Coombs (1881-85) who lost her life in rescuing the children in her charge from burning school buildings during the Boxer rising in 1900. The income is used to provide:

- (i) an Open Scholarship or Scholarships.
- (ii) an Open Exhibition or Exhibitions.
- (iii) two Prizes, one in Modern History and the other in English Language and Literature, to be awarded on terms agreed by the Education Committee.

(Council Minutes I, 367, 375, IV, 108, VI, 50, VI, 133)

When these purposes have been satisfied any further income is used at the discretion of the Governing Body. (Minutes of Governing Body 22.iv.72.)

2. MADELEINE SHAW LEFEVRE FUND, 1906, founded by gift of Lady Wantage to commemorate the Principalship of Miss Shaw Lefevre (1879-89) and subsequently augmented by a legacy under the Will of Miss E.O. Shaw Lefevre. The income is used to provide two awards:

- (i) to an undergraduate who has resided for not less than one academic year.
- (ii) to a graduate who has taken her Final Schools in the year of the award or in the previous year.

It is within the discretion of the Education Committee

- (i) to determine the conditions attached to the awards;
- (ii) to make more than one award in either category should the income of the Fund permit;
- (iii) to determine in accordance with merit whether the undergraduate holder of the award shall have the status of Scholar or Exhibitioner.

(Council Minutes, I, 507, 513. IV, 214. VI, 49)

3. SIR WILLIAM BOUSFIELD SCHOLARSHIP FUND, 1910, established by bequest of Sir William Bousfield subject to the life interest of Lady Bousfield who died in 1932. The bequest provides for a Scholarship to be awarded to a pupil or former pupil of one of the High Schools of the Girls' Public Day School Trust, who has spent at least one year at the School and whose work in the Scholarship Examination reaches at least Exhibition standard. The terms of the award were agreed with the G.P.D.S.T. Council who make the award on the recommendation of the Education Committee. The emolument may be offered without enquiry into financial circumstances.

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<sup>3</sup> The capital of these Funds has been transferred to the Trusts Fund in exchange for shares in accordance with the Financial Schemes made in 1947 and 1960 in pursuance of the Universities and College (Trusts) Acts, 1943

(Council Minutes II, 40. IV, 238, 252)

4. ROSALIND, COUNTESS OF CARLISLE FELLOWSHIP, 1912, founded by the Dowager Lady Carlisle to provide a Research Fellowship and augmented in 1932 by a bequest from Dame Bertha Philpotts (first lady Carlisle Research Fellow, 1913-19) including the royalties on two of her published works the Elder Edda and Edda and Saga.

- (i) The Fellow is elected by the Governing Body, with or without special examination, with a view to research or the pursuit of learning in one or more of the following subjects: Latin and Greek Language and Literature, Classical Archaeology, Ancient History, Mental, Moral and Political Philosophy, Medieval History, Modern History, Economic History, Economic Theory, Natural Science, and Mathematics.
- (ii) While preference shall be given to a woman who shall fulfil the conditions prescribed by the Will of the late Rosalind, Countess of Carlisle, the Fellowship is open to all women graduates who are judged by the Governing Body to be likely to contribute to scholarship in one of the above-mentioned subjects.
- (iii) It is tenable for a period of five years and is renewable for another period of five years, or less. It may, however, at the end of any year be terminated if the Governing Body judges that the objects of the Fellowship are not being satisfactorily carried out.
- (iv) If, on the occasion of a vacancy, no thoroughly suitable candidate presents herself, the Fellowship shall remain vacant.
- (v) Except by special dispensation of the Governing Body, the Fellow shall
  - (a) reside in College during at least four academic years out of the five,
  - (b) shall not engage in regular teaching or other professional work.
- (vi) Until such time as the income of this Fund is sufficient independently to support a Fellow, it shall be used in conjunction with part of the income from the Constance Ann Lee fund, the income from the Powell Fund and the income from certain bequests hitherto invested in the Scholarship Endowment Fund<sup>1</sup> in order to provide for a Carlisle and Constance Ann Lee Research Fellow (see Appendix I, para. 44).

(Council Minutes II, 134. IV, 228. VI, 134 and 139 and Ordinary Meeting of the Governing Body, 8 March 1961)

5. ELEANOR GRACE POWELL FUND, 1913, established by gift of Eleanor Grace Powell (1884-86), tutor in Modern History (1886-92) and Member of Council (1896-1902). In accordance with the donor's wish the gift remained anonymous during her life-time, when a Scholarship was offered, called the Students' Scholarship. The capital of the Fund was subsequently augmented by a bequest under Miss Powell's Will.

The income from the Fund is now transferred annually to the Carlisle and Constance Ann Lee Fellowship Fund. (Appendix I, para. 44.) Ordinary Meeting of the Governing Body, 8 March, 1961.

6. A.J. COOPER MEMORIAL FUND, 1920, established in memory of Miss A.J. Cooper, Headmistress of Edgbaston High School and member of Council (1891-1915) to provide grants for former pupils of the School in residence at Somerville College. The income is used to provide a

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<sup>1</sup> Mrs. Turner; E.M. Holme; O.R. Harris; Lady Evans; Mrs. Macfarlane; Mrs Edwards.

single grant of £25 to be given to any undergraduate who has previously been educated for not less than one year at Edgbaston High School, the grant to be made at the beginning of the second year and to be conditional upon satisfactory reports of work and conduct.

Accumulated income not required for the above purpose is paid into the Scholarship Endowment Fund. Should any pupil of Edgbaston High School be awarded a College Scholarship or Exhibition on the results of the Scholarship Examination, the award may be named the A.J. Cooper Scholarship or Exhibition.

(Council Minutes II, 302, 342. IV, 232. VI, 491)

7. EILEEN GONNER MEMORIAL FUND, 1920, founded in memory of Eileen Nancy Gonner (1916-20) to provide a grant or grants to be awarded to an undergraduate in need of financial assistance. The donors stated that 'The selection of students who may benefit from the Fund shall not be determined solely by their intellectual attainments but also on the ground that they have proved themselves valuable members of the College'. When the main purpose of the Fund has been satisfied any further income is used at the discretion of Governing Body (Minutes of Governing Body 22.iv.72)

(Council Minutes II, 482)

8. CONSTANCE ANN LEE FUND, 1920, established by a legacy under the Will of Miss C.A. Lee. The use of the income is now determined as follows:-

- (i) The over-riding general condition covering any award from the Fund is the furtherance of academic studies.
- (ii) No one appointed by the Governing Body and engaged in teaching or research is regarded as ineligible.
- (iii) A Fellowship may be awarded in cases where leave of absence is granted by the Governing Body for the purpose of (i) above. This Fellowship shall normally carry a stipend of £75 per term. In deciding on the award of a Fellowship and on the amount of the stipend any other remuneration which the prospective Fellow may expect to receive during her leave may be taken into consideration.
- (iv) Subject to (i) above, grants normally of less than £75 may also be made in other circumstances, e.g., for vacation travel. If sufficient income is available for these purposes in any one year, the Revenue Account will make up the necessary sum.
- (v) £250 from the income of this Fund is now transferred annually to the Carlisle and Constance Ann Lee Fellowship Fund.
- (vi) Income not used for any of the above purposes in any one year shall be allowed to accumulate until it is required unless the Governing Body shall otherwise determine.

(Council Minutes II, 550. V, 39. VI, 53. Ordinary Meeting of the Governing Body, 8 March, 1961, Stated Meeting of the Governing Body 20<sup>th</sup> February, 1963)

9. ENDOWMENT FUND, 1921, established in connection with the Appeal made on behalf of the Oxford Women's Colleges in that year and subsequently augmented (i) by unallocated benefactions and (ii) by transfers from revenue. The use of the capital and income of the Fund is at the discretion of the Governing Body.



10. H.T. GERRANS FUND, 1922, established by a legacy under the will of Mr H.T. Gerrans to provide for the purchase of books for the Library. The use of the income is determined by the Library Committee.

(Council Minutes II, 550)

11. DAME EMILY PENROSE FUND, 1926, established to commemorate the Principalship of Dame Emily Penrose (1907 –26) as an eleemosynary fund incorporating the Poor Students' Fund and the Exhibition Fund and subsequently augmented by anonymous donations. Its primary object is to provide assistance for students in unforeseen financial need in order to enable them to complete their degree course. The Fund is administered by the Penrose Fund Committee who may also make grants or loans or, on the recommendation of Tutors or the Education Committee, travelling grants to students in need of financial assistance, provided (a) that no grant or loan be made or renewed to any student who has not received a satisfactory report as to industry and conduct, and (b) that except in circumstances of unforeseen difficulty, or in unusual cases requiring special consideration, no grant shall be made to any student until she has completed one year of residence.

The word 'student' is to be understood to mean any member of the College in statu pupillari working for a degree or diploma course whose name is on the list of students in residence.

(Council Minutes, III, 422. IV, 194)

12. SCHOLARSHIP ENDOWMENT FUND, 1926, founded by resolution of the Governing Body on the receipt of an anonymous donation for Scholarships and augmented from time to time by unallocated gifts or by benefactions intended for the provision of Scholarships or Exhibitions but insufficient to provide the endowment of a special fund. The income contributes towards the provision of College Scholarships and Exhibitions, to which the names of benefactors to the College may from time to time be applied. The following names are used in this connection:

Helen Rushton Needham	(1931) History or P.P.E.
Isabel Llewellyn Rhys	(1941) History
Nellie Gray Henderson	(1944) English
H.T. Gerrans	(1946) Mod. Langs (German)
Susan Whedon	(1946)
Lord Lindsay (for P.P.E. in first instance)	(1952)
A.F. Davies	(1960)

The Fund provides the Kirkaldy Prizes for undergraduates reading biological and physical sciences and contributes to the provision of Bursaries and college Prizes. (Minutes of Finance Committee, 16 November, 1960)

In accordance with Statute XV of the Statutes of the College the Fund also provides a McCalman Scholarship or Exhibition whenever a Scholar or Exhibitioner fulfilling the conditions laid down in the will of Winifred Holtby for a McCalman scholar is elected, or financial help for a suitable Commoner fulfilling these conditions.

13. VERNON HARCOURT SCHOLARSHIP FUND, 1928, given in memory of Mr and Mrs. Vernon Harcourt by their children. The income is used to provide a graduate Scholarship or Scholarships. They are awarded to students who have taken their Final Schools in the year of the

award or in the previous year, for some course of study approved by the Education Committee without limitation as to subject.

(Council Minutes III, 528. IV, 186)

14. SARAH SMITHSON FUND, 1928, established by a legacy under the Will of Mrs. Sarah Smithson for the promotion of the study of Modern Languages. The income is used to provide:

- (i) a Prize in Modern Languages to be awarded on conditions agreed by the Education Committee.
- (ii) Travelling grants to enable senior or junior members of the College to go abroad in vacation for the study of Modern Languages.
- (iii) A contribution towards the cost of Modern Language teaching including the stipend of a Sarah Smithson Lecturer.

(Council Minutes III, 528, 542. IV, 310. Minutes of Finance Committee 22 February, 1961)

15. FOUNDERS AND BENEFACTORS FUND, 1930, established (i) from the proceeds of the Jubilee Gift Fund, (ii) by transfer from the trustees of Canon Gamble who directed that his estate should be used for the promotion of the higher education of women, (iii) by bequest from the estate of Christina Barratt (Somerville 1920-24).

The income of the Fund is used:

- (i) To contribute towards the cost of the stipend of the Tutor in Ancient History, to be known as the Christina Barratt Fellow.
- (ii) To provide a prize called the T.H. Green prize to be awarded to each undergraduate who gains a First Class in Classical Honour Moderations.
- (iii) To provide a prize called the Canon Gamble prize to be awarded to an undergraduate reading Philosophy, Politics and Economics on conditions agreed by the Education Committee.

(Council Minutes IV, 90-91. VI, 130, 132)

16. ROSA HOVEY SCHOLARSHIP FUND, 1930-31, established by two gifts from Miss Rosa Hovey. The income is used to provide Scholarships (known during the donor's life-time as R.H. Scholarships):

- (i) A graduate Scholarship or Scholarships. These awards are made to students who have taken Final Honour Schools in the year of the award or in the previous year, for some course of study approved by the Education Committee without limitation of subject.
- (ii) Entrance Scholarships.

(Council Minutes IV, 117-18, 218)

17. MARGARET IRENE SEYMOUR SCHOLARSHIP FUND, 1933, established by a legacy under the Will of Mrs. Margaret Irene Seymour to endow a Scholarship 'for proficiency in music, painting, sculpture, mathematics, classics or natural science'. The income is used to provide entrance scholarships for candidates offering music, mathematics, classics or natural science.

(Council Minutes, IV, 218)

18. MARGARET POLLOCK SCHOLARSHIP FUND, 1933, established by Deed of Trust by Viscount Buckmaster in memory of his daughter Margaret Pollock. The fundamental purpose of the Trust is to assist each year some poor student of ability who is in financial need to spend either the year immediately after or any year within the first three years after she has qualified herself for a degree, in a manner as truly beneficial as possible, and in particular to help to give her the best possible start in life. The tenure of each holder of the scholarship shall not exceed one year. The fund is administered by a Standing Committee, consisting of the Principal and the Vice-Principal for the time being and a representative of the Official Fellows who shall be elected for a period of three years and shall not be immediately eligible for re-election. The student selected must (i) be of limited means and either (ii) have reached the last term of her course for the B.A. degree and shown evidence of such ability and attainment as to satisfy the Committee that she has a reasonable chance of being placed in the First or Second Class of a final Honour School, or (iii) have been placed in the First or Second Class of a Final Honour School or have been in the opinion of the Committee qualified to be so placed although prevented by sickness or other inevitable cause.

(Council Minutes IV, 346)

19. Mary SOMERVILLE Research Fellowship fund, 1935. The capital of the Fund, which has been subscribed since 1903 by past students and other friends, has been transferred to the College for investment on behalf of the Donors. It is augmented from time to time by further contributions towards the endowment of the Fellowship received from the Hon. Treasurer. The stipend of the Fellow is paid by the Treasurer of the College from the income of the Fund, any balance outstanding being met by the College. Elections to the Fellowship are made by the Governing Body upon the recommendations of a Selection Committee consisting of: the Principal and three members of the Governing Body, elected by it, of whom at least two shall be Tutorial Fellows, and the Secretary for Research Fellowships. The Selection Committee shall have power to co-opt further specialist members where necessary.

The Fellowship shall be open to graduates of any University.

The Fellowship is tenable for three years, and may be renewed by the Governing Body for one or more years on the recommendation of the Selection Committee. The Mary Somerville Fellow is entitled to residence in College throughout the tenure of the Fellowship. (Ordinary Meeting of the Governing Body, 25 April, 1961).

The Fellow elected is required to devote herself or himself to some line of study to be approved by the Selection Committee. She or he is further required:

- (i) To undertake no paid work during her or his tenure without the permission of the Governing Body.
- (ii) To present to the Selection Committee an annual report on the progress of her or his work.

The Selection Committee keep themselves informed of the work of the Fellow, and report upon the same to the Governing Body from time to time.

(Council minutes IV, 415. VI, 96)

Rider "Should the income of the Fund be surplus to the requirement of providing for the Fellow, it may also be used to make grants or to provide an additional Fellowship. The conditions governing such grants or additional Fellowship shall be determined by the Governing body from time to time, subject to the requirement that they be used to promote scholarship in any subject".

(GB 27.v.98 Item 27)

20. Maud Violet CLARKE Fund, 1936, founded in memory of M.V. Clarke, Tutor, Fellow and Vice-Principal (1919-34) for the promotion of historical research. The income is used:

- (i) To provide a graduate scholarship awarded to a graduate who has taken her Final Schools in the year of the award, or in the previous year, for some course of historical study agreed by the Education Committee.
- (ii) To provide grants to senior or junior members of the College for travel, books, for publication or for any other purpose that comes within the scope of historical research.

(Council Minutes V, 13)

21. Emma Clarke BEILBY Scholarship Fund, 1936, established by a provision in the Will of Lady Beilby. The income is used to provide entrance awards which may be held either as Scholarships or as Exhibitions, first preference being given to candidates in Natural Science and second to those in Mathematics. If no suitable candidates in either of these subjects present themselves the awards may be made in any other subject.

(Council Minutes V, 27, 31, 50. VI, 184)

22. Dorothy McCALMAN Fund, 1936, established by a provision in the Will of Winifred Holtby (1917-21) bequeathing to the College the profits on any manuscripts unpublished at the time of her death, which should subsequently be published. Since 1936 profits from the sale of works published during her lifetime have been dealt with in the same way as benefits accruing from the unpublished manuscripts. In accordance with her wish the income from money thus received was used in the first instance to endow a scholarship commemorating the name of Dorothy McCalman (1922-25), limited to candidates who had been earning their living for a period of three years or more before applying for admission to the college, and who could not enter without financial assistance. The income from the Fund was also used to provide grants to Commoners fulfilling these conditions.

In accordance with Statute XV of the Statutes of the College the income of the Fund is now used to contribute towards the stipend or stipends of a tutorial Fellow or Fellows in History and/or Politics and called the Dorothy McCalman Fellow or Fellows.

(Council Minutes V, 14, 21, 72)

23. Winifred HOLTBY Fund, 1936, established from the further proceeds of the sale of the works of Winifred Holtby unpublished at the time of her death or published in her lifetime. The Fund originally provided exhibitions offered in the first instance to candidates who had been earning their living for a period of three years or more before applying for admission to the College and could not enter without financial assistance. Since, owing to changed circumstances, such candidates can now be well provided for by other means, the income of the Fund is at present used to contribute towards the stipends of tutorial fellows and lecturers known as Winifred Holtby Fellows or Lecturers. The present Winifred Holtby Fellow holds a tutorship in Modern History.

(Council Minutes V, 72. VI, 43. VII, 62)

24. W.M. GELDART Fund, 1938, established by a bequest under the Will of Mrs. Geldart, in memory of her husband, in order to buy books (at the discretion of the Principal or someone deputed by her) for students who cannot afford all they need.

(Council Minutes V, 72)

25. JAMES BRYCE MEMORIAL FUND, 1940. A bequest under the Will of Lady Bryce in memory of Viscount Bryce has been used to endow a biennial lecture known as the James Bryce Memorial Lecture.

(Council Minutes V, 127. VI, 130)

26. JANET WATSON FUND, 1943, established in memory of Janet Watson (1926-29) by Deed of Gift of Mary Katharine Moor, by a donation from Miss Helen Darbshire and by gifts from other friends. The general purpose of the Fund is to provide opportunities of inter-change between English and American students, and of professional training in social service. The income may be used:

- (i) To assist a student from the U.S.A. by Scholarship, Bursary or Grant to come to Somerville College for the purpose of study, or alternatively, to assist a graduate or senior member of the College to visit the U.S.A. for the purpose of study.
- (ii) To assist a graduate of the College by bursary or grant to take a course of training either in House Property Management or in some other form of social service.  
(Council Minutes V, 178-9, 184. VI, 50)

27. HELEN DARBISHIRE HOLIDAY FUND, 1946, established on her retirement by Miss Helen Darbshire (1900-03), Tutor (1908-31), Fellow (1922-31), Principal (1931-45), and subsequently augmented by an anonymous donation. The object of the Fund is to provide grants for students in need of a holiday.

(Council Minutes VI, 5)

28. LORD NUFFIELD SCHOLARSHIP FUND, 1946, established by gift of Lord Nuffield to provide a medical Scholarship subject to the following conditions;

- (i) The Scholarship, to be awarded without a means test, is open to women (whether coming into residence or already in residence) intending to become medical students, and may be held until the end of the normal undergraduate course.
- (ii) In the case of women who desire to specialise in obstetrics, gynaecology or ophthalmology, the Scholarships may, at the option of the College, be renewed for the period of the clinical course if taken in Oxford, but may not be held for more than seven years in all. Its tenure during the clinical period is subject to satisfactory reports from the Head of the appropriate clinical department.
- (iii) A second Scholarship or Exhibition will be offered to an undergraduate reading science. This award will also be called a Nuffield Scholarship or Exhibition. No means test will be attached to it.

(Council Minutes VI, 21. VI, 184)

- (iv) Income not used to provide Scholarships or Exhibitions will be diverted to support the reaching of students reading medicine.

29. Katharine and Leonard WOOLLEY Fund, 1946, established by a bequest under the Will of Lady Woolley (K.E. Menke 1910-12) for the provision of a Scholarship or Fellowship to be awarded for archaeological work relating to the Near or Middle East, the Mediterranean generally or the Far East. The holder of the Scholarship or Fellowship is expected to use some part of the award in travel for purposes of study. The award is open to graduate or undergraduate members of the College, including in that expression persons who have not, at the time of the award, their names on the book of the College, but should no suitably qualified member of the College offer herself or himself, the

Scholarship or Fellowship may, at the discretion of the Governing Body, be awarded to a candidate of outstanding merit who is from outside the College. The income of the Fund may be used each year for the above purposes, or, at the discretion of the Governing body, be used to augment the capital endowment of the fund.

(Council Minutes, VI, II, 53)  
(Minutes of Governing Body, 4.x.1995 – Item 25).

30. Georgina Haliburton NICHOLSON Fund, 1948, founded by gift of Miss Nicholson in memory of her sister Georgina Haliburton Nicholson (1880-83). The income is used to provide the College prize in Mathematics (Minute of Finance Committee, 16 November 1960) and a prize to be awarded to each undergraduate reading Mathematics who gains First Class Honours in Honour Moderations.

(Council Minutes, VI, 40)

31. Mary EWART Trust Fund, 1948. The capital of the Fund, established in 1911, has been transferred to the College to be invested on behalf of the Mary Ewart Trustees. The income is paid annually to the Trustees who are responsible for its administration. The income is used:

- (i) to provide scholarships and travelling grants, candidates being selected by the Trustees on the recommendation of the Education Committee.
- (ii) to pay the stipend of the Mary Ewart Fellow, who shall
  - (a) devote herself of himself to some study to be approved by the Mary Ewart Trustees and the Governing body
  - (b) reside in College during her or his tenure, unless her or his work requires a period of study elsewhere, or unless permission is given by the Trustees for this condition to be waived.
  - (c) undertake no paid work during her or his tenure without the permission of the Governing Body
  - (d) present an annual report on her or his work to the Mary Ewart Trustees and the Governing Body.

The tenure of the Mary Ewart Fellowship shall normally be for a period of three years.

(Council Minutes VI, 42. Ordinary Meeting of Governing Body, 26.iv.1961)  
(Ordinary Meeting of Governing Body, 5.x.1994)

32. Florence HUGHES Scholarship Fund, 1950, established by a legacy provided under the Will of Miss Florence Hughes for the purpose of founding Scholarships for women tenable for a period of three years, to be called the Florence Hughes Scholarships to be awarded to candidates studying with the view of entering upon a professional career in preference to other students.

(Council Minutes VI, 52)

33. Alice COBB Research Fellowship Fund, 1952. The capital of the Fund was given by Miss C.V. Chapman in fulfilment of the wishes of her sister, Mrs. Cobb, to found a research fellowship in Philosophy. The income of the fund shall be used to provide the emolument for a research Fellow in Philosophy. The Fellow, who shall be elected in accordance with the usual College procedure, may concurrently hold a College tutorship or Lectureship, provided that her hours of teaching do not exceed a limit to be determined from time to time by the Governing Body.

The Governing Body may, at its discretion, suspend the award of the Fellowship until the income shall be deemed sufficient for the above purposes or may alternatively resolve to use accumulated income for the purpose of augmenting the capital endowment of the Fund.

(Council Minutes, VI, 84)

34. Alice BRUCE Fund, 1952. The capital of the Fund was bequeathed to the College by the Hon. Alice Moore Bruce, Vice-Principal (1898-1929) and Honorary Fellow (1929-1952). By resolution of the Council it was determined that the income of the fund should be used in the first instance to provide an Organ Bursary to be known as the Alice Bruce Bursary. The Governing Body may from time to time determine the emolument to be attached to the Bursary, within the limits of the income available, and may at their discretion transfer to the Scholarship Endowment Fund any surplus of income not required for the above purpose.

(Council Minutes VI, 109)

35. FELLOWSHIP Endowment Fund, 1952. The Fund was established by resolution of the Council for the purpose of building up a general endowment of Official Fellowships. Unless the Governing Body shall otherwise determine, the annual income of the Fund shall be used to contribute to the cost of Fellows' stipends.

(Council Minutes VI, 109)

36. Harriet F. RICHARDSON Fund, 1953. The capital of the Fund was given by the Reverend R.D. Richardson of Concord, U.S.A., in memory of his mother Harriet F. Richardson. The Fund shall be used to contribute towards the stipend of a Tutorial Fellow in History, or towards the general expenditure of the Library. While the Fund is being built up, one quarter of the annual income shall be used to augment the capital.

(Council Minutes VI, 96)

37. Alice HORSMAN Fund, 1953, established by a gift from Miss Alice Horsman (1908-1913) for the provision of a Travelling Fellowship, to be awarded when the income justifies it and a suitable candidate is available. The object of the Fellowship is to give a graduate of Somerville, being by birth a British subject, opportunity to travel at such time in her/his career as may be of most value to her/him, either by enabling her/him to broaden her/his experience of other countries and their peoples or to carry out research.

The Fellowship should be tenable for any period up to two years. Selection should be made by a Committee of the Principal and Fellows of the college with power to co-opt. The Fellow should be asked to prepare a written report or to deliver a lecture at the end of her/his tenure of Fellowship.

(Council Minutes VI, 99)

38. The John Hunter LEWIS Memorial Fund, 1954, established by a bequest under the Will of Mrs. Spedan Lewis. The title of the Fund commemorates at Mrs. Lewis's request her elder son who died in childhood. The income of the Fund shall be used to contribute towards the stipend of a Tutorial Fellowship in English Literature to be known as the Beatrice Lewis Fellowship.

(Council Minutes VI, 109, 133)

39. Gilbert MURRAY Fund, 1957, established by a gift from Professor Murray. The income of the Fund is used to provide Scholarships or Exhibitions for graduate or undergraduate study; when offered for undergraduate study the awards may be given on the results of the Entrance Examination

or at any time during and undergraduate's Honour course on the recommendation of the Education Committee. If given for undergraduate study the amount of the award shall be the minimum approved by the Ministry of Education as qualifying for the supplementation by the State; if given for graduate study the amount of the award shall be determined on each occasion by the Governing Body. At the discretion of the Governing Body the income of the Fund may be allowed to accumulate, either to increase the value of the award or for the purpose of augmenting the capital endowment of the Fund.

(Council Minutes VI, 151, 152)

40. M.K. POPE Memorial Fund, 1957, established by a legacy under the Will of Professor Mildred K. Pope (1872-1956), augmented by a Fund subscribed by the Association of Senior Members, and by other gifts from friends and former colleagues and pupils, for the promotion in College of studies in French or the other Romance languages. The income is used:

- (i) To provide grants for senior or junior members of the College for a period of study at a foreign University or Institute.
- (ii) To defray expenses incurred by graduates of the College engaged in research (a) in the pursuit of research abroad, (b) in obtaining reproductions required for their work, (c) in copying and/or publishing the results of their research.
- (iii) To contribute towards the cost of any special lecturing or tuition required in French or other Romance languages of undergraduates reading Modern Languages in the College.
- (iv) To provide from time to time an entrance Scholarship or Exhibition.

The Fund is administered by the Governing Body, which shall determine on each occasion the amount of any grant made under (i) and (ii); the amount of one made under (iii) shall be the minimum approved by the Ministry of Education as qualifying for supplementation by the State. At the discretion of the Governing body the income may be allowed to accumulate, either to increase the value of the grants that can be made, or for the purpose of augmenting the capital endowment of the Fund.

(Council Minutes VI, 155. VII, 7)

41. HANSELL Fund, 1957, established by a legacy under the Will of Geraldine Arsinella Hansell in memory of her father, Edward Arthur Hansell, some-time Scholar of Pembroke College, to provide a travelling scholarship, for either undergraduates or graduates of the College, preferably for short periods, in connection with their own studies or with international affairs. Under exceptional circumstances a woman from another College might be considered eligible.

The Fund is administered by the Governing Body, which shall determine on each occasion the amount of the grant. At the discretion of the Governing Body the income may be allowed to accumulate.

(Council Minutes VI, 193)

42. The Herbert BULL and Ethel Mary BULL Fund, 1959, established by a legacy under the Will of Ella Angela Bull. The income of the Fund is used in the first instance to provide a Scholarship or Exhibition in Classics and a Scholarship or Exhibition in English. If these awards cannot be made, the income may be used at the discretion of the Governing Body to provide grants for research for resident or for non-resident graduate members of the College.

(Council Minutes VI, 197)



43. HOWELL Fund, 1960, established by a gift from Miss M.E. Howell. The income and capital of the Fund is used to assist an undergraduate of the College to train for some form of social work. The Fund is administered by the Governing Body, which shall determine on each occasion the amount of the grant. At the discretion of the Governing Body the income may be allowed to accumulate.

(Council Minutes VII, 7)

44. CARLISLE and Constance Ann Lee Fellowship Fund, 1961, established by combining:

- (i) certain bequests invested in the Scholarship Endowment Fund up to 1 January 1961 and represented at that date by 317 shares in the Trusts' Pool, and used up to that date for the provision of awards to undergraduates;
- (ii) an annual sum which should not be more than £250 from the Constance Ann Lee Fund;
- (iii) the annual yield of the Powell Fund;
- (iv) the annual yield of the Rosalind, Countess of Carlisle Fellowship Fund.

The income from the Fund shall be used, together with a contribution from the Research Reserve Fund, to defray expenses arising from a grant of special leave from college teaching to a Fellow, to be called the Rosalind Lady Carlisle and Constance Ann Lee Fellow (e.g. to pay for the appointment of a Stipendiary Lecturer.) The opportunity to take such special leave, for one term in the case of tutorial fellows other than University lecturers, two terms in the case of University lecturers, shall be offered to the Fellows in turn, on a basis agreed by Governing Body from time to time.

(Stated Meeting of Governing Body: 4.xii.1991)

45. EDWARDS Fund, 1961, established by a legacy under the Will of Mrs. A.M. Edwards. The income of the Fund shall be used to contribute towards the stipend of a Tutorial Fellowship in English Language and Mediaeval Literature, to be known as the Alice Maria Edwards Fellowship.

46. Samuel DUKINFIELD Darbshire Fund, 1961, established by a legacy under the Will of Helen Darbshire, in memory of her father Samuel Dukinfield Darbshire and her brother Arthur Dukinfield Darbshire, to provide for the advancement, maintenance or benefit of students of Medicine and/or Natural Science and/or Music, whether by Scholarships or otherwise.

47. Hilda LORIMER Fund, 1961, established from donations in memory of Miss H.L. Lorimer, and from royalties from her book Homer and the Monuments which she bequeathed to the College. The income of the Fund is used to provide a prize for good work in Classical honour Moderations, or in Homeric Archaeology; and grants to assist undergraduates who are reading or have read Classical Honour Moderations in the purchase of books or to travel in Greece or in Magna Graecia.

No means test is applied. The Prizes shall be known as the Lorimer Prizes.

48. The Monica BRITTON Fund, 1963, established by a gift of Mr. & Mrs. J.H. Britton. The income of the Fund is used annually to defray, wholly or in part, the costs of travel and of study abroad for an undergraduate or graduate member of the College working in the fields of either Modern Languages or Greek and Roman Studies. When other considerations are equal, preference is given to a candidate studying French.

49. The PENSION Fund, 1964, established by capital transferred from the Endowment Fund. The income of the fund is used to contribute towards the cost of providing pensions for retired members of the College and domestic staff. The capital of the Fund may be used at the discretion of the Governing Body.

50. Edith HAYNES Scholarship Fund, 1963. The general purpose of the Fund is the promotion and encouragement of the educational work of the College. The income is used to provide scholarships known as the Edith Haynes Scholarships, which are awarded either to resident undergraduates or to graduates of the College at the discretion of the Governing Body. If no applicant from these categories comes forward, the term graduate may be understood to include graduates of another University, members of the College, reading for a further degree or diploma in Oxford. The scholarships may be used for any course of study at home or abroad approved by the Governing Body. If no candidate of sufficient merit should present herself/himself in any one year, no scholarship is awarded and the income is added to the capital of the Fund. The income from the Fund may be used to establish a further scholarship or scholarships after its capital value has been sufficiently increased by such additions.

51. Rose GRAHAM Fund, 1964, established by a legacy under the Will of Dr. Rose Graham. The Fund shall be used to establish a Fellowship whose purpose shall be the encouragement and furtherance of research in European or English History prior to 1700. The conditions governing the appointment to the Fellowship are at the discretion of the Governing Body except that it shall consider in the first place graduates of Oxford or Cambridge. The Fellowship shall be known as the Rose Graham Fellowship.

The income of the Fund, after it has provided the stipend of the Fellow, shall be used for the benefit of the College Library by the purchase of books relating to the study of the humanities.

52. PUBLICATIONS Fund, 1964, established by a legacy under the Will of Dr. Rose Graham. The income of the Fund shall be used to assist the publication of contributions to learning undertaken by members of the College.

53. Margery FRY Trust Fund, 1964, established by the Governing Body from the residue money in the Margery Fry Building fund after the building of the graduate house. The income is used:

- (i) To provide bursaries for graduate students.
- (ii) To meet the cost or part of the cost of such alterations, structural repairs or additions to the graduate house as are required from time to time.
- (iii) To provide such equipment for the graduate house as may be required from time to time.
- (iv) When any needs under (i) to (ii) have been met for any particular year, to provide a Graduate Scholarship, to be awarded by the Education Committee to a member of Somerville College, a graduate of Oxford, to enable her to pursue any course of study approved by it. If no candidate of sufficient merit presents herself, the Education Committee may award the Scholarship to a graduate of another University, reading for an advance degree or diploma at Oxford, as a member of Somerville College.

54. The DOWNS Fund, 1965, established by the transfer to the College of The Downs School Old Girls' Club Golden Jubilee Fund on the closure of the school. The income is used to provide at the discretion of the Governing Body: a graduate scholarship to be known as The Downs School Seaford, Scholarship or Exhibition. In making the award, preference is given in the first instance to daughters of former pupils of The Downs School, and, in the second instance, to former pupils of independent schools. A graduate in History is preferred if one applies.

55. Dame Janet VAUGHAN Fund, 1967, established on the retirement of Dame Janet Vaughan as Principal of the College to mark both a wish to commemorate her contribution to the scientific work of the College and her own wish to found a new Fellowship in Science. The primary purpose of the Fund is the endowment of a new Fellowship in any one of the Natural Sciences not otherwise provided for. It shall be known as the Janet Vaughan Fellowship. The Fund, so long as it is not

sufficient to support a Fellow, may be used to enable the College to make any new appointment in furtherance of scientific studies in the college (Minutes of the Stated Meeting of the Governing Body, vol. VIII, page 14).

56. Elizabeth ROBINSON Scholarship Fund, 1970, established by a bequest under the Will of Miss Elizabeth Robinson (1933-35). In accordance with the wishes of the testatrix the income of the fund is used annually 'to provide financial assistance to a needy and deserving student of the College'.

57. Enid STARKIE Memorial Fund, 1970, established by a legacy under the Will of Dr. Enid Starkie (1898-1970) and by donations from her friends, colleagues and pupils. The income of the Fund is used to enable a Fellow or other Senior Member or graduate of the College of any age or seniority to go to France to engage in research in French Literature, or to assist her in undertaking any other travel or study related to that literature. The income of the fund may also be used, on the recommendation of the Tutor in French and subject to the consent of Education Committee, to enable (or assist) an undergraduate reading French to attend a course at a French university or other educational institution in France. The user of the income of the Fund for the time being shall be known as the Enid Starkie Student. If in any one year the income of the Fund is not used, it may be added to the capital.

58. The Marya Antonina CZAPLICKA Fund, 1971, established by a legacy under the Will of Mrs. Barbara Aitken (B.W. Freire-Marreco 1909-13) in memory of Miss Czaplicka (1911-12). The income of the Fund is used to assist any student of the Ancient World, anthropologist or scientist who may wish to attend a conference or similar meeting abroad or for any other purpose related to the study of the Ancient World, to anthropology or to the Natural Sciences.

59. Dorothy Eva DE ZOUCHE Fund, 1971, established by a bequest under the Will of Miss de Zouche (1905-09). The income of the fund is used at present to contribute towards the stipend of a Tutorial Fellow in Classics. It may be used for any other academic purpose at the discretion of the Governing Body. Miss de Zouche's name is associated with any use to which the income of the Fund is put.

60. The Princess Ashraf PAHLAVI Fund, 1971, established by a gift of the Princess to the College for the purpose of furthering the study of the Social Sciences. The income of the Fund is at present used to contribute towards the stipend of the Tutorial Fellow in Economics.

61. Anne COBBE Memorial Fund, 1972, established on the death of Anne Cobbe by contributions from her friends, colleagues and pupils. The purpose of the Fund is to provide opportunities for undergraduates reading mathematics, physics or engineering such as public money or other College Funds cannot provide.

62. E.P.A. CEPHALOSPORIN Fund, 1972-77, established in recognition of Professor Hodgkin's association with Somerville College by a gift in 1972, augmented by donations in 1975 and 1977, from the Trustees of the E.P.A. Cephalosporin Fund for furtherance of research and education. The Fund shall be used for the provision of a Tutorial Fellowship, in the medical or biological or chemical sciences in such manner as the Governing Body sees fit. The use of the capital and income is otherwise at the discretion of the Governing Body.

63. Dame Catherine FULFORD Fund, 1973, established with capital from the residue of the Estate of Dame Catherine Fulford as augmented by a separate anonymous donation to the College. The Fund may be used in further support of such Research Fellowships as the College may from time to time maintain. Its disposal is otherwise entirely at the discretion of the Governing Body. Accumulated income may be used, also at the discretion of the Governing Body, to augment the capital endowment of the Fund.

64. NATURAL SCIENCES Fund, 1973, established for the endowment of teaching in the Natural Sciences, particularly Physics, after an appeal addressed to industrial, educational and charitable trusts.
65. CENTENARY Fund, 1975, established in connection with an Appeal addressed to Senior Members, educational and other Trusts, and to the Public for the further endowment of the College to mark its centenary. The use of the capital and the income of the Fund is at the discretion of the Governing Body. One of the uses of the Fund is to defray in part the stipend and other costs to the College of a Tutorial Fellow in any subject, the choice of subject being decided from time to time by the Governing Body.
66. Vera FARNELL Memorial Fund, 1977, established from a covenant and a bequest left by Miss Farnell. The income of the fund is used by the Librarian, with the approval of Library Committee, for the improvement and embellishment of the Library.
67. Isobel HENDERSON Memorial Fund, 1977, established by contributions from her colleagues, pupils and other friends. The income of the Fund is used at the discretion of the Library Committee for the purchase of books for the Library in subjects of especial interest to Isobel Henderson, in particular for books on music and the fine arts.
68. SCIENCE LIBRARY Fund, 1978, established in connection with the Centenary Appeal. The income of the Fund is used to provide books and other requirements for the Library in science subjects (including mathematics) at the discretion of the Tutors in the relevant subjects.
69. PALMER Fund, 1979, established by a bequest under the Will of Mrs. Palmer (G.D.M. Proctor, 1913-1917). The income of the Fund is used to provide a prize for an essay showing awareness of the historical treasures of Oxford. The competition for the prize shall take place in Michaelmas Term and be open to all undergraduates of Somerville and the members of the College who have taken their Final Honour School in the previous June.
70. Rosemary WOOLF Memorial Fund, 1979, established on the death of Rosemary Woolf by contributions from her family, friends, colleagues and pupils. Part of the income of the Fund is set aside annually for the purchase of books for the College Library on mediaeval Latin and vernacular languages and literature, mediaeval history and archaeology, theology, art history and iconography. The remainder of the income is used to provide grants for needy graduate students who are members of the College and working in the field of mediaeval studies, preference being given to those working on mediaeval English Language and Literature.
71. Alan HODGE Travelling Fellowship, 1979, established by gifts from his family, the Financial Times and Longman. The income of the Fund is used annually to defray, wholly or in part, the cost of travel and study in the United Kingdom or abroad, for a graduate or undergraduate member or members of the College working in the field of history, broadly interpreted. The Fellow is expected to make a written report at the end of her tenure of the Fellowship.
72. Anne and Winifred COBBE Fund, 1979, established by the Governing Body from a bequest to the College under the Will of Miss Winifred Cobbe. Part of the Fund is used to contribute towards the stipend or other costs to the College of a Tutorial Fellow in Mathematics.
73. Mary SNOW Tutorial Fellowship in Biological Sciences, 1979, established by a donation from the Mrs. C.M. Snow Charitable Trust. The fund is used to contribute towards the stipend of a Tutorial Fellow in the Biological Sciences.
74. CENTENARY LIBRARY Fund, 1980, established from gifts made to the Library in connection with the Centenary Appeal. The income of the Fund is used to provide books and other requirements for the Library.

75. Ethel A. JONES Centenary Fund, 1980, established by gift to the College from former pupils, colleagues and friends of Miss E.A. Jones (1880-1966), headmistress of Clapham County School, 1919-1938. The income of the Fund is used to provide a scholarship, known as the Ethel A. Jones Scholarship, awarded by the College either on the results of the Scholarship and Entrance Examination or at the recommendation of the Education Committee to an undergraduate of the College reading English. The scholarship is tenable for up to three years. Any surplus income of the Fund not required in any year to provide such scholarships is invested to increase the capital value of the Fund.

76. Agatha RAMM Fund, 1981, established by a gift from Dr. Ramm on the occasion of her retirement. The income of the Fund is used, at the discretion of the Principal, for the provision of flowers for the chapel and plants for the College garden.

77. The James and Barbara CRAIG Fund, 1982, 1989, established by a gift to the College from Barbara and James Craig. The income of the Fund is used to contribute towards the cost of travel and of study abroad for an undergraduate or resident graduate member of the College working in any field of

- (a) Ancient Greek and Roman Studies, including the application of scientific tests to ancient materials, and
- (b) Ancient Near Eastern Studies, or
- (c) may be used for the benefit of the Library, at the discretion of Librarian, subject to the approval of the Library Committee.

78. Vera BRITAIN Fund, 1982, established by a legacy under the Will of Vera Brittain. The income of the Fund is used to provide a non-stipendiary fellowship for an established scholar visiting Oxford under such conditions as the Governing Body shall from time to time decide.

79. May McKISACK Fund, 1982, established by a legacy under the Will of Professor McKisack. The income of the fund is used in the first instance for the support of the Mary Somerville Research Fellowship. Further income is used for the support of College teaching in history.

80. Vera WADDINGTON Fund, 1982, established by a donation from Christina Roaf in memory of her mother, the artist Vera Waddington (1876-1954). The income of the Fund is used at the discretion of the Keeper of the College pictures to defray the cost of exhibitions in College (including the expenses of private viewings).

81. BYRNE Fund, 1984, established by donation in memory of Muriel St. Clare Byrne, O.B.E. to provide an annual bursary for any student currently enrolled at the College who proposes to embark on or has embarked on a further degree course, but lacks the funds that would make beginning, continuing or completing such a course possible. The award to be at the discretion of the Governing body of the College.

(Minutes of Governing Body 14.xi.84 Item 24 (ii) refers)

82. The LEVICK sisters' Research Fund for Philosophy and Philology, 1985, established by gift of Jenny Teichman (Mary Somerville Research Fellow 1957-69) to commemorate her mother Madeleine Levick (Mrs Jorgensen) and aunts Phyllis Levick and Joan Levick (Mrs Gramlick), the orphan daughters of L.T. Levick, Scholar of Pembroke College, and his wife Constance. The income of the Fund shall be used to support for one, two or three years, a graduate scholar working for a post-graduate degree or diploma in Philosophy or Philology, to be interpreted widely so as to include, inter alia, Ancient Philosophy, Sanskrit, and Old Norse.

Any graduate admitted to the college to read for a post-graduate degree or diploma is eligible for support.

If no suitable scholar presents herself, the income from the Fund may accumulate or, at the discretion of the Governing Body, be used to help support (i) a Research Fellow working in Philosophy or Philology or (ii) a graduate student in any other arts subject. The money shall be awarded at intervals of one, two or three years by the Governing Body or a sub-committee appointed by it.

83. The Ernest COOK Research Fellowship Fund, 1985, established by benefaction from the Ernest Cook Trustees to endow in perpetuity a Research Fellowship in Environmental Studies. The income shall be applied to the support of the Fellowship.

It may also be used from time to time at the discretion of the Governing Body to fund a lectureship for not more than three years at any one time.

The Fellowship shall be open to graduates of any university and is tenable for three years. The Fellow shall be elected by the Governing Body, upon the recommendation of a Selection Committee consisting of the Principal and two or three Fellows, a Trustee or other nominated representative of the Ernest Cook Trust, and if necessary, assessors from the appropriate University Departments.

The Fellow shall be elected with a view to research in any one of the following areas of Environmental Studies.

Plant Ecology, Animal Ecology, Behavioural Ecology, Conservation and Wildlife Management, Pest and Disease Control, Agriculture (Environment aspects), Forestry, Geology, Human Geography, Human Ecology, Ecological Genetics, Marine Biology, Agricultural Economics, Lower Atmosphere and Climate;

and any other such aspect of Environmental Studies as the Governing Body in consultation with the Ernest Cook Trust may designate from time to time.

The Ernest Cook Fellow shall be entitled to reside in College throughout the tenure of the Fellowship, and shall be required to present to the Governing Body an annual report on the progress of his or her work which shall be forwarded to the Ernest Cook Trustees.

84. Indira GANDHI Fund, 1985, established by Governing Body with a gift from the Indira Gandhi Memorial Trust and contributions from friends, to commemorate the College's connection with India by making grants to undergraduates and graduate students toward travel to, from and within India; supporting research on India by graduates at the College; helping Indian graduates and undergraduates at the College; supporting such other projects as may from time to time be determined by the Governing Body.

85. Diana and Michael ZVEGINTOZOV Library Fund, 1986, established by a gift to the College from Barbara Craig in memory of Diana and Michael Zvegintozov (Diana Lucas, 1926-9), and augmented by gifts from friends and former pupils. The income of the Fund is used to provide extra money, over and above the normal allocation, for books for Greek, Latin, Chemistry and Russian, with some preferences for the first three subjects, to be selected by the appropriate tutors and approved at Library Committee.

86. R.A. and O.L. SAYCE Fund, 1986, established by a gift from Mrs. O.L. Sayce in memory of her husband and to mark her long association with the College. The income of the Fund is used to provide grants towards travel for purposes of their work for undergraduates of the College reading Modern Languages, or a Modern language in a Joint School, or graduates attached to the College

studying for a graduate degree in the field of Modern Languages. Grants to be made by Penrose and Special Grants Committee.

87. Frances BROWN Memorial (Prize), 1987, established by a gift from Richard Brown in memory of his daughter Frances Brown (1985-86). The gift is to be used to provide an annual grant (prize) to an undergraduate, who has proved herself to be a valuable member of the College in need of financial assistance to participate in sporting events.

88. The GEIRINGER Travel Fund, 1987, established by the benefaction of Alfred Geiringer in memory of his daughter, Jane Frances Geiringer (PPE 1961-1964) who was also gifted musically. The income from the Fund is to be used at the discretion of the Governing Body to pay wholly or in part the cost of travel and study in the U.K. or abroad for undergraduates of the College each year. The awards would be offered annually, in the first instance to undergraduates reading for the Final Honour School in Politics, Philosophy and Economics (PPE) and to undergraduates reading Music or participating in musical events. Grants or awards from the income may also be available from time to time for a graduate of the College to do postgraduate training in the U.K. or abroad in journalism or in some aspect of international affairs, or for a graduate proceeding to postgraduate work in music in the U.K. or abroad. When other considerations are equal, preference will be given to travel applications in the field of politics and international affairs.

89. Audrey SUNDERLAND Memorial Fund, 1987, (A.W. Cleobury, 1945-48), established by a gift from her family. The income of the Fund is used for the Audrey Sunderland Travelling Fellowship to defray, wholly or in part, the cost of travel and study in the United Kingdom or abroad, for a graduate or undergraduate member or members of the College working in the field of English Literature, broadly interpreted. The Fellow is expected to make a written report at the end of her tenure of the Fellowship.

90. Margaret MACBETH Travelling Scholarship, 1988, established in memory of Margaret Macbeth (M.R. Macdonald 1922-25) by contributions from her family. The income from the Fund may be used annually to defray wholly or in part, the cost of travel and study, for a member of the College in *statu pupillari* reading for a degree in Economics. The award to be made at the discretion of the Principal and Fellows, without formal examination. The Principal and Fellows may withhold the award in any year if no worthy candidate presents herself.

91. Elizabeth CHAMBERS PATTERSON Fund, 1989, established by gifts to the College in memory of Elizabeth Chambers Patterson, biographer of Mary Somerville. The income of the Fund is used for:

- (a) the provision of books on Natural Sciences and the History of Science for the Library.
- (b) the encouragement of U.S. graduate students of Somerville, at the discretion of Governing Body; for example, to pay for travel in connection with research, or other research expenses.

92. May QUINCHE-BERTHOUD Travelling Scholarship, 1990, established by a bequest of May Quinche-Berthoud (M.V.M. Berthoud, Modern Languages 1922-5). The income of the Fund is used to contribute to the costs of travel to and in France or Switzerland of an undergraduate reading French, whether in the School of Modern Languages or in a Joint School including Modern Languages, or of a graduate student of the College reading for a graduate degree in French.

93. Rita BRADSHAW Fund, 1990, (Rita Shaw, Modern Languages 1939-42), established by a gift from her family. The income of the Fund is used to provide a travelling scholarship(s) for undergraduates or graduates of the College.

The Fund shall be used in the first instance for medical students. If funds permit, undergraduates and graduates in all subjects may be considered eligible. The Governing Body may exercise complete discretion in the disposal of funds.

94. Wilma CROWTHER Fund, (1992), established in memory of Wilma Crowther (Wilma George), Lecturer in Zoology (1959-1977) by contributions from her colleagues and pupils. The income of the fund is to be used to provide support for undergraduates and graduate participating in expeditions or travel which have an aim related to the biological sciences, human sciences or geography broadly interpreted.

95. Barbara HARVEY Fund, 1994, established by gift by Barbara Harvey (scholar 1946-9; tutor 1955-93; official fellow 1956-93; emeritus fellow 1993- ). The purpose of the Fund is the purchase of books in History, and in the first instance in Medieval History, for the Library.

The income of the Fund may be used each year for the above purpose, or may be used to augment the capital endowment of the Fund, at the discretion of Library Committee.

96. Lisa MINOPRIO Memorial Fund, 1994, founded in memory of Lisa Minoprio (Mrs. Anthony Higgins) (1973-1976) to provide a Bursary fund to be given to an undergraduate in need of financial assistance. The donors stated that the selection of students who may benefit from the Fund shall not be determined solely by their intellectual attainments, but on the grounds that they need help in order to benefit from their membership of the College.

The donors would prefer that a woman was appointed in the first instance. The income of the Fund may be used for the above purpose or to augment the capital and this may be at the discretion of Governing Body.

97. Lotte Minna LABOWSKY Fund, 1991, established by a bequest under the Will of Dr. Lotte Labowsky. The fund is to be used for general charitable purposes for the benefit of Somerville College.

Dr. Labowsky wished the bequest to benefit a Fellowship in English Language and Literature to commemorate Rosemary Woolf, Fellow and Tutor in Medieval English 1961-1977, and to be known as the "Rosemary Woolf Fellow".

98. Dorothy Mary Crowfoot HODGKIN Fund, 1995, founded in memory of Dorothy Mary Crowfoot Hodgkin 1928-1994. Commoner, Tutor, Fellow, Professorial Fellow. The Fund shall be used for the promotion of the Sciences and to support undergraduates, graduates, and senior members of the College working in these fields.

The use of the income shall be determined by the Governing Body, who may resolve to use the accumulated income for the purpose of augmenting the capital endowment of the Fund.

99. Myra VERNEY Fund, 1995. The capital of the Fund was bequeathed to the College by Miss Kathleen Irene Myra Verney (1925-29). By resolution of the Governing Body it was determined that the income of the Fund should be used to support the general revenue of the College.

(Minutes of Governing Body 15.ii.1995 – Item 22)

100. Mary Doreen LOBEL Fund, 1995. The capital of the Fund was bequeathed to the College by Mary Doreen Lobel (Librarian 1946). By resolution of the Governing Body it was determined that the income of the Fund should be used to support the general revenue of the College.

(Minutes of Governing Body, 15.ii.1995 – Item 22)



101. Ruth ALDER Fund, 1995, established by gift from the family of Ruth Adler, to be used to establish and maintain a graduate scholarship to be called the Ruth Adler Scholarship to support advanced study or research in fields of Philosophy, Law or subjects related to social work. The income of the Fund may be used each year for the above purposes, or at the discretion of the Governing Body may be used to augment the capital of the Fund. The scholarship to be held by a graduate student at Somerville College.

From time to time, the College will award a graduate bursary from its graduate awards to be known as the Ruth Adler Bursary.

102. Margaret Ursula CRAIG Fund, 1990, established by Governing Body on receipt of bequests from Margaret Ursula Craig (M.U. Sharp 1920) and her husband Col. Vernon Francis Craig. The income of the Fund, which is at the discretion of the Governing Body, is used to support a Fellow in Chemistry.

(Minutes of Governing Body, 15.ii.89 – Item 18)

(Minutes of Governing Body, 8.iii.89 – Item 2)

(Minutes of Governing Body, 8.xi.95 – item 25)

103. Barbara CRAIG Biological Sciences Fund, 1992, established by a gift in memory of Wilma Crowther from Barbara Craig, so that the interest could provide books in the Biological Sciences for the Library.

(Minutes of Governing Body, 22.v.96)

104. G.M.A. RICHTER Memorial Fund, 1977, established by a bequest from Miss G.M.A. Richter, to be used in the first instance for the purchase of books for the Library relating to Miss Richter's own interests.

Governing Body minute GB 24-xi-76 Item 12 (ii) "Legacy of Miss G.M.A. Richter. It was agreed that a fund should be created with this money, to be named after Miss Richter, and that the income should be used, in the first instance, for the purchase of books for the Library related to Miss Richter's own interests".

(Minutes of Governing Body, 22.v.96)

105. Christina ROAF Fund, 1992, established by a gift from C. Roaf. The income should be used, in the first instance, for the purchase of books in Italian studies for the Library.

(Minutes of Governing Body, 22.v.96)

106. WOLFSON Fund for Natural Sciences, 1976, established with money given by the Wolfson Foundation. The fund shall be used to endow a Tutorial Fellowship in the Natural Sciences, especially Physics, the holder to be called the Wolfson Fellow. The Trustees of the Wolfson Foundation would wish to be consulted about the holder of the Fellowship.

(Minutes of Governing Body, 22.v.96)

107. BURSARY Fund, 1996, established to provide bursaries to undergraduates in need of financial assistance. The income of the Fund may be used for bursaries which might be awarded either before entry or during the course.

(Minutes of Governing Body, 9.x.96 – Item 26)

108. Eva ROBSON Fund, 1997, established by gift from Barbara Craig with further contributions from friends in memory of Eva Robson (successively Principal's Secretary and College Secretary 1950-1979) to provide book grants and other forms of assistance to undergraduate members of the College.

(Minutes of Governing Body, 3.xii.1997 – Item 25)

109. Penelope JESSEL Fund, 1998, established by contributions from her family and friends in memory of Dame Penelope Jessel (Blackwell, 1937) President of the ASM 1991-4. The income of the Fund shall be used at the discretion of the Governing Body to support the study and/or teaching of Classics by means of a named fellowship, scholarship, bursary or prize.

(Minutes of Governing Body, 21.i.98 – Item 26 (i))

110. Christina and Douglas ROAF Fund, 1998, established by gift from Christina Roaf (University Lecturer in Italian 1954-79). The income of the Fund shall be used at the discretion of the Governing Body to support the study and/or teaching of Modern Languages.

(Minutes of Governing Body, 21.i.98 – Item 26 (i))

111. Margaret PELLY Fund, 1998, established by contributions from her husband, family and friends in memory of Margaret Pelly (Lambert 1949). The income of the Fund shall be used to support a graduate research scholarship in the fields of Medicine, Bio-Medical Sciences, or Psychology, to be known as The Margaret Pelly Research Scholarship, tenable at Somerville and associated in the first instance with the Oxford Project for the Investigation of Memory and Ageing (OPTIMA).

(Minutes of Governing Body, 11.iii.98 – Item 25)

112. C.A.J. ARMSTRONG Fund, 1998, established by gift of Elizabeth Armstrong in memory of her late husband. The income of the Fund is to be used:

- (i) to contribute towards the stipend of a Tutorial Fellowship in History, preferably in Medieval or Renaissance History,
- (ii) when any needs under (i) have been met, to contribute towards the stipend of a Tutorial Fellowship in Modern Languages, Ancient History, English or Classics,
- (iii) when any needs under (i) and (ii) have been met, to contribute to the Fellowship Endowment Fund,
- (iv) in the last instance, it may be used for the general educational purposes of the College.

(Minutes of Governing Body, 11.xi.1998 – Item B18)

113. Elizabeth MITCHELL Fund, 1998, established by gift of Elizabeth Manuel Mitchell (English, 1938). The income of the Fund is to be used:

- (i) to contribute towards the stipend of a Tutorial Fellow in English,
- (ii) when any needs under (i) have been met, it may be used at the discretion of the Governing Body for the general purposes of the College.

(Minutes of Governing Body, 11.xi.1998 – Item B18)

114. Archibald JACKSON Fund, 1998, established by gift of Mrs. Betty Elfreda Offler (Jackson, 1936) in memory of her father Archibald Jackson. The income of the Fund shall be used at the discretion of the Governing Body to support graduate studies, preferably in the Humanities, by means of a named scholarship, bursary or prize.

(Minutes of Governing Body, 2.xii.1998 – Item B16)

115. Weldon and Normal DALRYMPLE-CHAMPNEYS Fund, 1998, established by bequest of Lady Dalrymple-Champneys (Norma Hull Lewis, 1921, Librarian 1952-69). The income of the Fund shall be used at the discretion of the Governing Body to promote the study of Music in the College.

(Minutes of Governing Body, 2.xii.1998 – Item B16)

116. Maria and Tina BENTIVOGLIO Scholarship and Travelling Fund, 1998, established by bequest of Mrs F.R. Baldeschi (Marie Bentivoglio, 1922). The income of the Fund shall be used at the discretion of the Governing Body to support undergraduate or graduate studies in the Arts or Sciences by means of scholarships or travel grants.

(Minutes of Governing body, 2.xii.1998 – Item B16)

117. The Daphne Joan OSBORNE Fund, 2007, established by a bequest under the will of Professor Daphne Osborne to be used as the Principal and Fellows of Somerville College think fit for the benefit of Somerville College, being aware of her expressed wish that the monies should be applied in the furtherance and support of studies in the physical and/or biological sciences. If sufficient funds are available from the Residuary Estate they shall be applied by the college for the support of an Osborne Fellowship in the physical and/or biological sciences.

(Minutes of Governing body, GB01/2007, 10.x.2007 – Item B12.1)

## APPENDIX IA

### APPENDIX TO THE BY-LAWS

1. Alphabetical list of Funds without by-laws – origins and current practice.

(a) College Capital

Arose from the University's College Contribution scheme. The agreement required of the recipient College was that the capital must be kept to increase the endowment of the College. Income could be used for General Revenue - it has customarily been used to contribute towards tuition – for which it is needed.

Finance Committee Minute, 29.xi.78 – Item 1 (ii)

“The Trust Funds

The Treasurer explained that the Richards Report had recommended that capital given to the College under the College Contributions scheme should be distinguished from College funds and placed in a separate and clearly identifiable fund. This had now been done, hence the appearance of a new fund called College Capital. Income from the fund was transferred to the College revenue accounts in accordance with the original uses agreed by the Governing Body.”

(b) DEAKIN

Not under our control. Available to provide scholarships for ex-pupils of the private school system. Agreed with Trustees of Independent School Association.

(c) NANSON Fund, 1981, established by a legacy under the Will of Miss M.E. Nanson (1907-10); the College was the residual legatee. To be used at the discretion of the Governing Body, to support general revenue.

Governing Body Minute Stated Meeting 16.vi.82 – Item 10 (1)(c)(ii) “ ... to be established as a named Fund to be used in the same way as the General Endowment Fund” (see below). First in accounts in 1981. no By-Law. Used to support General Revenue in line with GB agreements (on the recommendation of Long Term Planning Committee) at the time.

2. PSEUDO-FUNDS

(d) de VILLIERS

This was on “open bequest”. It appears that it may be possible for the capital and/or income to be used for the College's own purposes. It is therefore not held as a Trust Fund as such, though the capital is included in the Trust Fund pool and income arises from this investment.

Relevant Minute, GB 10.xi.93 –Item 22.

“Lady de Villiers' bequest should be used to create an open trust, monies from which might be distributed in accordance with the wishes of the Governing Body from time to time”.

Extract from Will:

“I give all the residue of my estate to my Executors for the payment of my debts...and subject thereto in trust for the Principal and Fellows of Somerville College in the University of Oxford absolutely.....”

(e) Income Reserve

Established by resolution of GB (date unknown). Agreed (no record found) that after 4% of total Trust Fund income has been paid to General Revenue, 5% of the net income be placed in the Income Reserve Account. The interest from this fund may contribute to general revenue, but does not always do so.

3. Reserves and Specials

(f) General Endowment Fund

See NANSON above – Held on special deposit and in investments. This Fund was set up in 1982 and unallocated donations in response to the Appeal which dates to this time were placed in it. Unallocated donations continue to be placed in this Fund. It has its own bank account and investments. The Treasurer’s Office has a record of contributions to this fund. Although it is clear from the Minute referring to the NANSON Fund that GB agreed to open this separate Fund for the Appeal, there appears to be no record of the decision, unless it is in the Minutes of the Appeal Committee. At the time, these Minutes were not received by Governing body. The Fund contributes to College Revenue.

(Minutes of Governing Body, 24.iv.96 – Item 13 (i))